

# STATE OF MINNESOTA

## Office of the State Auditor



**Julie Blaha**  
**State Auditor**

---

**MILLE LACS COUNTY**  
**MILACA, MINNESOTA**

YEAR ENDED DECEMBER 31, 2018

## **Description of the Office of the State Auditor**

The mission of the Office of the State Auditor is to oversee local government finances for Minnesota taxpayers by helping to ensure financial integrity and accountability in local governmental financial activities.

Through financial, compliance, and special audits, the State Auditor oversees and ensures that local government funds are used for the purposes intended by law and that local governments hold themselves to the highest standards of financial accountability.

The State Auditor performs approximately 100 financial and compliance audits per year and has oversight responsibilities for over 3,300 local units of government throughout the state. The office currently maintains five divisions:

**Audit Practice** – conducts financial and legal compliance audits of local governments;

**Government Information** – collects and analyzes financial information for cities, towns, counties, and special districts;

**Legal/Special Investigations** – provides legal analysis and counsel to the Office and responds to outside inquiries about Minnesota local government law; as well as investigates allegations of misfeasance, malfeasance, and nonfeasance in local government;

**Pension** – monitors investment, financial, and actuarial reporting for approximately 600 public pension funds; and

**Tax Increment Financing** – promotes compliance and accountability in local governments' use of tax increment financing through financial and compliance audits.

The State Auditor serves on the State Executive Council, State Board of Investment, Land Exchange Board, Public Employees Retirement Association Board, Minnesota Housing Finance Agency, and the Rural Finance Authority Board.

Office of the State Auditor  
525 Park Street, Suite 500  
Saint Paul, Minnesota 55103  
(651) 296-2551  
state.auditor@osa.state.mn.us  
www.auditor.state.mn.us

This document can be made available in alternative formats upon request. Call 651-296-2551 [voice] or 1-800-627-3529 [relay service] for assistance; or visit the Office of the State Auditor's web site: [www.auditor.state.mn.us](http://www.auditor.state.mn.us).

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**Year Ended December 31, 2018**



**Audit Practice Division  
Office of the State Auditor  
State of Minnesota**

This page was left blank intentionally.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

TABLE OF CONTENTS

	<u>Exhibit</u>	<u>Page</u>
<b>Introductory Section</b>		
Organization		1
<b>Financial Section</b>		
Independent Auditor's Report		2
Management's Discussion and Analysis		5
Basic Financial Statements		
Government-Wide Financial Statements		
Statement of Net Position – Governmental Activities	1	15
Statement of Activities	2	17
Fund Financial Statements		
Governmental Funds		
Balance Sheet	3	18
Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position – Government Activities	4	22
Statement of Revenues, Expenditures, and Changes in Fund Balance	5	23
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities—Governmental Activities	6	27
Self-Insurance Internal Service Fund		
Statement of Fund Net Position	7	28
Statement of Revenues, Expenses, and Changes in Fund Net Position	8	29
Statement of Cash Flows	9	30
Fiduciary Funds		
Statement of Fiduciary Net Position	10	31
Statement of Changes in Fiduciary Net Position – Private-Purpose Trust Fund	11	32
Notes to the Financial Statements		33

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

TABLE OF CONTENTS

	Exhibit	Page
<b>Financial Section (Continued)</b>		
Required Supplementary Information		
Budgetary Comparison Schedules		
General Fund	A-1	83
Road and Bridge Special Revenue Fund	A-2	86
Community and Veteran Services Special Revenue Fund	A-3	87
Schedule of Changes in Total OPEB Liability and Related Ratios – Other Postemployment Benefits	A-4	88
PERA General Employees Retirement Plan		
Schedule of Proportionate Share of Net Pension Liability	A-5	89
Schedule of Contributions	A-6	90
PERA Public Employees Police and Fire Plan		
Schedule of Proportionate Share of Net Pension Liability	A-7	91
Schedule of Contributions	A-8	92
PERA Public Employees Local Government Correctional Service Retirement Plan		
Schedule of Proportionate Share of Net Pension Liability	A-9	93
Schedule of Contributions	A-10	94
Notes to the Required Supplementary Information		95
Supplementary Information		
Fiduciary Fund		
Statement of Changes in Assets and Liabilities – Agency Fund	B-1	102
Other Schedules		
Balance Sheet – by Ditch – Ditch Special Revenue Fund	C-1	104
Schedule of Intergovernmental Revenue	C-2	106
Schedule of Expenditures of Federal Awards	C-3	108
Notes to the Schedule of Expenditures of Federal Awards		111

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**TABLE OF CONTENTS  
(Continued)**

	<u>Exhibit</u>	<u>Page</u>
<b>Management and Compliance Section</b>		
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>		113
Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance		116
Schedule of Findings and Questioned Costs		118
Corrective Action Plan		121
Summary Schedule of Prior Audit Findings		122

This page was left blank intentionally.





This page was left blank intentionally.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

ORGANIZATION  
2018

Office	Name	Term	
		From	To
<b>Commissioners</b>			
1st District	Genny Reynolds	January 2017	January 2021
2nd District	Tim Wilhelm	January 2015	January 2019
3rd District	Phil Peterson	January 2017	January 2021
4th District	Roger Tellinghuisen*	January 2015	January 2019
5th District	David Oslin	January 2017	January 2021
<b>Officers</b>			
<b>Elected</b>			
Attorney	Joe Walsh	January 2015	January 2019
Auditor-Treasurer	Philip Thompson	January 2015	January 2019
Sheriff	Brent Lindgren	January 2015	January 2019
<b>Appointed</b>			
Administrator	Pat Oman	October 2015	Indefinite
Assessor	Al Heim	January 2017	December 2021
Engineer	Bruce Cochran	May 2015	May 2019
Community and Veterans Services Director	Beth Crook	January 2014	Indefinite
Director of County Probation	Ben Davis	August 2015	Indefinite
Land Services Director	Michele McPherson	March 2009	Indefinite
Medical Examiner	Dr. Quinn Strobl	January 2018	December 2018

\*Board Chair

This page was left blank intentionally.



This page was left blank intentionally.



JULIE BLAHA  
STATE AUDITOR

# STATE OF MINNESOTA

## OFFICE OF THE STATE AUDITOR

SUITE 500  
525 PARK STREET  
SAINT PAUL, MN 55103-2139

(651) 296-2551 (Voice)  
(651) 296-4755 (Fax)  
state.auditor@state.mn.us (E-mail)  
1-800-627-3529 (Relay Service)

### INDEPENDENT AUDITOR'S REPORT

Board of County Commissioners  
Mille Lacs County  
Milaca, Minnesota

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mille Lacs County, Minnesota, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, as listed in the table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the County's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we

express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Mille Lacs County as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter – Change in Accounting Principle***

As discussed in Note 1.E. to the financial statements, in 2018, the County adopted new accounting guidance by implementing the provisions of Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which represents a change in accounting principles. Our opinion is not modified with respect to this matter.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and Required Supplementary Information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Mille Lacs County's basic financial statements. The Supplementary Information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The Supplementary Information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has



been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplementary Information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 24, 2019, on our consideration of Mille Lacs County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Mille Lacs County's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Mille Lacs County's internal control over financial reporting and compliance.

### **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards (SEFA), as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), is presented for purposes of additional analysis and is not a required part of the basic financial statements. The SEFA is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the SEFA is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*/s/Julie Blaha*

JULIE BLAHA  
STATE AUDITOR

*/s/Greg Hierlinger*

GREG HIERLINGER, CPA  
DEPUTY STATE AUDITOR

September 24, 2019

This page was left blank intentionally.

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

This page was left blank intentionally.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2018  
(Unaudited)**

Mille Lacs County's Management's Discussion and Analysis (MD&A) provides an overview of the County's financial activities for the fiscal year ended December 31, 2018. We encourage readers to consider the information presented here in conjunction with the County's basic financial statements following this section. All amounts, unless otherwise indicated, are expressed in whole dollars.

**FINANCIAL HIGHLIGHTS**

- Governmental activities' total net position is \$69,367,676, of which \$66,175,453 is the net investment in capital assets, and \$5,015,835 is restricted to specific purposes/uses by the County.
- The net cost of Mille Lacs County's governmental activities for the year ended December 31, 2018, was \$16,814,912; the net cost was funded by general revenues and other items totaling \$20,693,617.
- At the close of 2018, Mille Lacs County's governmental funds reported combined ending fund balances of \$26,159,747, an increase of \$8,929,553 from the previous year-end balance. At the end of the year, Mille Lacs County's assigned and unassigned fund balance totaled \$22,400,466, which is available for spending at the County Board's discretion.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

Mille Lacs County's MD&A serves as an introduction to the basic financial statements. The County's basic financial statements consist of three parts: government-wide financial statements, fund financial statements, and notes to the financial statements. The MD&A (this section); certain budgetary comparison schedules; the Schedules of Proportionate Share of Net Pension Liability and Schedules of Contributions for the Public Employees Retirement Association of Minnesota (PERA) General Employees Retirement Plan, Public Employees Police and Fire Plan, and Public Employees Local Government Correctional Service Retirement Plan; and the Schedule of Changes in Total OPEB Liability and Related Ratios – Other Postemployment Benefits are required to accompany the basic financial statements and, therefore, are included as required supplementary information. The following chart demonstrates how the different pieces are inter-related.

<b>Management’s Discussion and Analysis</b> (Required Supplementary Information)
---

<b>Government-Wide Financial Statements</b>	<b>Fund Financial Statements</b>
<b>Notes to the Financial Statements</b>	

<b>Required Supplementary Information</b> (Other than Management’s Discussion and Analysis)
--

Mille Lacs County presents two government-wide financial statements: the Statement of Net Position and the Statement of Activities. These two government-wide financial statements provide information about the activities of the County as a whole and present a longer-term view of Mille Lacs County’s finances. The County’s fund financial statements follow these two government-wide financial statements. For governmental activities, these statements tell how Mille Lacs County financed its services in the short term as well as what remains for future spending. Fund financial statements also report the County’s operations in more detail than the government-wide statements by providing information about the County’s most significant/major funds. The remaining statements provide financial information about activities for which the County acts solely as a trustee or agent for the benefit of those outside of the government.

**Government-Wide Financial Statements—The Statement of Net Position and the Statement of Activities**

The Statement of Net Position and the Statement of Activities report information about Mille Lacs County as a whole and about its activities in a way that helps the reader determine whether Mille Lacs County’s financial condition has improved or declined as a result of the current year’s activities. These statements include all assets, deferred outflows of resources, liabilities, and deferred inflows of resources using the full accrual basis of accounting, which is similar to the accounting used by most private-sector companies.

These two statements consider all of Mille Lacs County’s current year revenues and expenses, regardless of when the County receives the revenue or pays the expenditure, and report the County’s net position and changes in it. You can think of the County’s net position—the difference between assets, deferred outflows of resources, liabilities, and deferred inflows of resources—as one way to measure Mille Lacs County’s financial health or financial position. Over time, increases or decreases in the County’s net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the County’s property tax base and the general economic conditions of the state and County, to assess the overall health of Mille Lacs County.

Governmental activities—Mille Lacs County reports its basic services in the “Governmental Activities” column of these statements. The activities reported by the County include general government, public safety, highways and streets, sanitation, human services, health, culture and recreation, conservation of natural resources, economic development, and interest expense on long-term debt. Mille Lacs County finances the majority of these activities with local property taxes, state-paid aids, fees, charges for services, and federal and state grants.

### **Fund Financial Statements**

Mille Lacs County’s fund financial statements provide detailed information about the significant funds—not the County as a whole. Significant governmental, proprietary, and fiduciary funds may be established by the County to meet requirements of a specific state law; to help control and manage money for a particular purpose/project; or to show that it is meeting specific legal responsibilities and obligations when expending property tax revenues, grants, and/or other funds designated for a specific purpose.

Governmental funds—Most of Mille Lacs County’s basic services are reported in governmental funds, which focus on how money flows in and out of those funds and the balances left at year-end that are available for spending. These funds are reported in the financial statements using modified accrual accounting, which measures cash and other financial assets that the County can readily convert to cash. The governmental fund statements provide a detailed short-term view of the County’s general government operations and the basic services it provides. Governmental fund information helps determine whether financial resources are available that can be spent in the near future to finance various programs within Mille Lacs County. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in a reconciliation statement following each governmental fund financial statement.

Proprietary funds—The County maintains one proprietary fund type, an internal service fund, which is an accounting device used to accumulate and allocate costs internally. Mille Lacs County uses an internal service fund to account for its self-insurance activities. These services benefit governmental functions and have been allocated to governmental activities in the government-wide financial statements.

### **Reporting the County’s Fiduciary Responsibilities**

Mille Lacs County is the trustee, or fiduciary, over assets that can be used only for the trust beneficiaries based on the trust arrangement. The County reports all of its fiduciary activities in separate Statements of Fiduciary Net Position and Changes in Fiduciary Net Position. These activities have been excluded from the County’s other financial statements because the County cannot use these assets to finance its operations. Mille Lacs County is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

## THE COUNTY AS A WHOLE

The analysis that follows focuses on the net position (Table 1) and changes in net position (Table 2) of the County's governmental activities.

**Table 1  
Net Position**

	<u>2018</u>	<u>2017</u>
Assets		
Current and other assets	\$ 31,208,198	\$ 21,490,989
Capital assets	<u>73,528,075</u>	<u>70,719,749</u>
Total Assets	<u>\$ 104,736,273</u>	<u>\$ 92,210,738</u>
Deferred Outflows of Resources		
Deferred pension outflows	\$ 6,672,412	\$ 9,099,022
Deferred OPEB outflows	<u>60,518</u>	<u>-</u>
Total Deferred Outflows of Resources	<u>\$ 6,732,930</u>	<u>\$ 9,099,022</u>
Liabilities		
Long-term liabilities outstanding	\$ 30,240,045	\$ 25,335,563
Other liabilities	<u>2,835,074</u>	<u>2,551,532</u>
Total Liabilities	<u>\$ 33,075,119</u>	<u>\$ 27,887,095</u>
Deferred Inflows of Resources		
Deferred pension inflows	\$ 9,026,408	\$ 7,491,498
Prepaid property taxes	<u>-</u>	<u>352,390</u>
Total Deferred Inflows of Resources	<u>\$ 9,026,408</u>	<u>\$ 7,843,888</u>
Net Position		
Net investment in capital assets	\$ 66,175,453	\$ 63,786,246
Restricted	5,015,835	4,726,524
Unrestricted	<u>(1,823,612)</u>	<u>(2,933,993)</u>
Total Net Position, as reported	<u>\$ 69,367,676</u>	<u>\$ 65,578,777</u>
Change in accounting principle*		<u>(89,806)</u>
Total Net Position, as restated		<u>\$ 65,488,971</u>

\*The January 1, 2018, net position was decreased by \$89,806 to adopt new accounting guidance by implementing the provisions of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*.



A large portion of Mille Lacs County's net position, \$66,175,453 (95.40 percent), reflects the County's investment in capital assets, less any related debt used to acquire those assets. The County uses these capital assets to provide services to citizens. However, it should be noted that these assets are not available for future spending or for liquidating any remaining debt. The portion of the County's net position subject to external restrictions on how they are used is \$5,015,835 (7.23 percent). The unrestricted net position is (\$1,823,612), or (2.63 percent), for 2018.

**Table 2**  
**Changes in Net Position**

	2018	2017
Program revenues		
Fees, charges, fines, and other	\$ 3,460,360	\$ 3,484,231
Operating grants and contributions	13,004,180	15,621,869
Capital grants and contributions	4,358,156	-
General revenues		
Property taxes	15,836,932	14,554,429
Other	4,856,685	3,974,360
	<b>\$ 41,516,313</b>	<b>\$ 37,634,889</b>
Expenses		
General government	\$ 7,691,392	\$ 6,863,029
Public safety	10,069,628	11,149,781
Highways and streets	7,082,976	5,517,554
Sanitation	150,185	102,896
Human services	10,588,348	10,622,014
Health	766,582	712,325
Culture and recreation	369,395	385,510
Conservation of natural resources	473,279	349,850
Economic development	132,407	3,627,613
Interest	313,416	193,595
	<b>\$ 37,637,608</b>	<b>\$ 39,524,167</b>
Change in Net Position	\$ 3,878,705	\$ (1,889,278)
Net Position – January 1, as restated*	65,488,971	67,468,055
Net Position – December 31, as reported	<b>\$ 69,367,676</b>	<b>\$ 65,578,777</b>

\*The amount for 2018 includes a change in accounting principle.

### **Governmental Activities**

Revenues for Mille Lacs County's governmental activities for the year ended December 31, 2018, were \$41,516,313. The County's cost for all governmental activities for the year ended December 31, 2018, was \$37,637,608. The net position for the County's governmental activities increased by \$3,878,705 in 2018.

As shown in the Statement of Activities, the amount that Mille Lacs County taxpayers ultimately financed for these governmental activities through local property taxation was \$15,836,932, because \$3,460,360 of the costs were paid by those who directly benefited from the programs, and \$17,362,336 was paid by other governments and organizations that subsidized certain programs with grants and contributions. Mille Lacs County paid for the remaining “public benefit” portion of governmental activities with \$2,466,906 in grants and contributions not restricted to specific programs and \$2,389,779 in other revenues, such as investment income, gravel tax, mortgage registry and state deed tax, wheelage tax, and local option sales tax.

**County Revenues for Fiscal Year 2018**

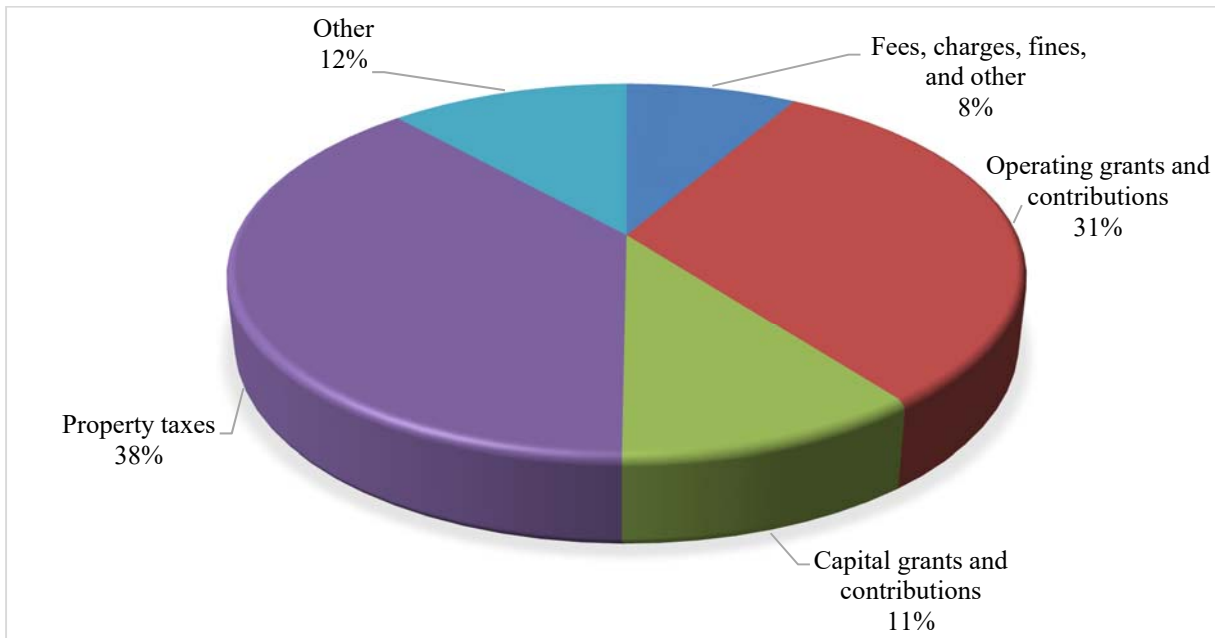
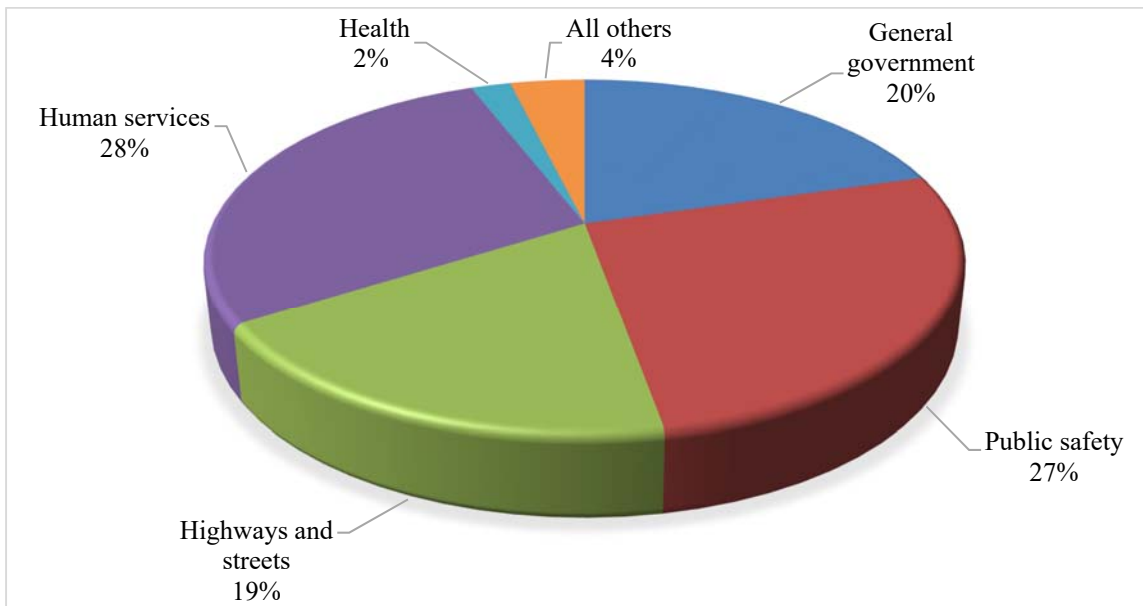


Table 3 presents the cost of each of Mille Lacs County’s four largest program functions as well as each function’s net cost (total cost, less revenues generated by the activities). The net cost shows the financial burden placed on Mille Lacs County’s taxpayers by each of these functions.

**Table 3  
Governmental Activities**

	2018	
	Total Cost of Services	Net Cost of Services
Program expenses		
General government	\$ 7,691,392	\$ (6,574,346)
Public safety	10,069,628	(8,086,646)
Highways and streets	7,082,976	2,405,176
Human services	10,588,348	(3,823,830)
All others	2,205,264	(735,266)
Total Program Expenses	<u>\$ 37,637,608</u>	<u>\$ (16,814,912)</u>

**County Expenses for Fiscal Year 2018**



**FINANCIAL ANALYSIS OF THE GOVERNMENT’S FUNDS**

**Governmental Funds**

The focus of the County’s governmental funds is to provide information on short-term inflows, outflows, and the balances left at year-end that are available for spending. Such information is useful in assessing the County’s financing requirements. In particular, committed, assigned, and unassigned fund balance may serve as a useful measure of net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, governmental funds reported combined ending fund balances of \$26,159,747, an increase of \$8,929,553 in comparison with the prior year. Of the combined ending fund balances, \$22,756,333 represents unrestricted (committed, assigned, and unassigned) fund balance, which is available for spending at the County's discretion. The remainder of fund balance, \$3,403,414, is not available for general spending due to restrictions for specific purposes or is considered nonspendable.

The General Fund is the main operating fund of the County. At the end of 2018, the General Fund's fund balance was \$6,363,786, of which \$4,716,921 was committed, assigned, or unassigned. As a measure of the General Fund's liquidity, it may be useful to compare unrestricted fund balance to total expenditures. The General Fund's unrestricted fund balance represents 26.77 percent of total General Fund expenditures. During 2018, the ending fund balance decreased by \$1,039,927.

The Road and Bridge Special Revenue Fund had total fund balance of \$2,034,841 at the end of 2018. The fund balance decreased \$242,955 during 2018, which can be attributed to an increase in highway construction projects.

The Community and Veteran Services Special Revenue Fund had total fund balance of \$7,305,257 at the end of 2018. The fund balance increased \$1,436,563, in part, due to higher federal revenue and more services rendered than the prior year.

The Debt Service Fund had total fund balance of \$1,005,457 at the end of 2018. The fund balance increased \$184,631 during 2018 due, in part, to an increase in property taxes collected.

The Capital Projects Fund had total fund balance of \$9,423,408 at the end of 2018. The fund balance increased \$8,566,161 during 2018 due to the issuance of General Obligation Capital Improvement Plan Bonds, Series 2018A, of \$9,315,000.

### **General Fund Budgetary Highlights**

The Mille Lacs County Board of Commissioners, over the course of a budget year, may amend/revise the County's General Fund budget. Budget amendments/revisions fall into one of three categories: new information changing original budget estimations, greater than anticipated revenues or costs, and final agreement reached on employee contracts.

In 2018, the General Fund's actual revenues exceeded expected revenues by \$1,013,841, and actual expenditures were more than budgeted expenditures by \$1,093,469. Two significant variances of \$659,551 and \$359,157 occurred in other general government and in the Sheriff's Office, respectively, where the actual expenditures were more than the amount budgeted.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

### Capital Assets

At the end of 2018, Mille Lacs County had \$73,528,075 invested in a broad range of capital assets, net of depreciation. This investment in capital assets includes land, land improvements, buildings, highways and streets, equipment, and software (see Table 4 below).

**Table 4**  
**Capital Assets at Year-End**  
**(Net of Depreciation)**

	2018	2017
Land	\$ 2,844,881	\$ 2,719,024
Construction in progress	4,797,227	3,172,411
Land improvements	258,942	302,244
Buildings	16,553,142	17,291,653
Machinery and equipment	3,083,738	3,614,341
Infrastructure	45,945,582	43,544,772
Software	44,563	75,304
Total	<u>\$ 73,528,075</u>	<u>\$ 70,719,749</u>

### Debt Administration

At December 31, 2018, Mille Lacs County had \$15,575,000 in bonds outstanding, compared with \$6,780,000 as of December 31, 2017, an increase of 129.7 percent, as shown in Table 5.

**Table 5**  
**Outstanding Debt at Year-End**

Bonds and Notes Payable	Governmental Activities		Percent (%) Change
	2018	2017	
2010A G.O. Capital Improvement Plan Bonds	\$ 120,000	\$ 240,000	(50.0)
2010B Taxable Capital Improvement Bonds – Recovery Zone Economic Development Bonds	920,000	920,000	-
2014 G.O. Capital Improvement Plan Refunding Bonds	5,220,000	5,620,000	(7.1)
2018A G.O. Capital Improvement Plan Bonds	9,315,000	-	100.0
Total	<u>\$ 15,575,000</u>	<u>\$ 6,780,000</u>	129.7

Other long-term obligations include compensated absences, the net pension liability, and the other postemployment benefits liability. Mille Lacs County's notes to the financial statements provide detailed information about the County's long-term liabilities.

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

The County's elected and appointed officials considered many factors when setting the fiscal year 2019 budget and tax rates.

- Major revenue sources for the County are state-paid aids, credits, and grants. The County is anticipating no significant changes to these programs in 2019.

## **CONTACTING THE COUNTY'S FINANCIAL MANAGEMENT**

Mille Lacs County's financial report provides citizens, taxpayers, customers, investors, and creditors with a general overview of Mille Lacs County's finances and shows the County's accountability for the money it receives and spends. If you have questions about this report, or need additional financial information, contact Pat Oman, Mille Lacs County Administrator, (320-983-8218), Mille Lacs County Courthouse, 635 – 2nd Street Southeast, Milaca, Minnesota 56353.

## **BASIC FINANCIAL STATEMENTS**

This page was left blank intentionally.



**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

This page was left blank intentionally.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT 1**

**STATEMENT OF NET POSITION  
GOVERNMENTAL ACTIVITIES  
DECEMBER 31, 2018**

**Assets**

Cash and pooled investments	\$	26,076,204
Petty cash and change funds		850
Departmental cash		68,931
Taxes receivable		
Delinquent		507,044
Special assessments receivable		
Delinquent		912
Accounts receivable		294,167
Accrued interest receivable		60,850
Due from other governments		3,797,304
Inventories		401,936
Capital assets		
Non-depreciable		7,642,108
Depreciable – net of accumulated depreciation		65,885,967
		104,736,273
<b>Total Assets</b>	<b>\$</b>	<b>104,736,273</b>

**Deferred Outflows of Resources**

Deferred pension outflows	\$	6,672,412
Deferred other postemployment benefits outflows		60,518
		6,732,930
<b>Total Deferred Outflows of Resources</b>	<b>\$</b>	<b>6,732,930</b>

**Liabilities**

Accounts payable	\$	607,362
Salaries payable		768,393
Claims payable		10,189
Contracts payable		384,048
Due to other governments		257,158
Accrued interest payable		78,724
Long-term liabilities		
Due within one year		729,200
Due in more than one year		17,534,337
Net pension liability		10,694,754
Other postemployment benefits liability		2,010,954
		33,075,119
<b>Total Liabilities</b>	<b>\$</b>	<b>33,075,119</b>

**Deferred Inflows of Resources**

Deferred pension inflows	\$	9,026,408
--------------------------	----	-----------

MILLE LACS COUNTY  
MILACA, MINNESOTA

*EXHIBIT 1*  
*(Continued)*

STATEMENT OF NET POSITION  
GOVERNMENTAL ACTIVITIES  
DECEMBER 31, 2018

**Net Position**

Net investment in capital assets	\$	66,175,453
Restricted for		
General government		184,896
Public safety		1,048,465
Highways and streets		2,338,334
Conservation of natural resources		327,092
Sanitation		111,591
Debt service		1,005,457
Unrestricted		<u>(1,823,612)</u>
<b>Total Net Position</b>	<b>\$</b>	<b><u><u>69,367,676</u></u></b>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT 2**

**STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position</u>
		<u>Fees, Charges, Fines, and Other</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	
<b><u>Functions/Programs</u></b>					
<b>Governmental activities</b>					
General government	\$ 7,691,392	\$ 764,886	\$ 352,160	\$ -	\$ (6,574,346)
Public safety	10,069,628	1,084,039	898,943	-	(8,086,646)
Highways and streets	7,082,976	137,636	4,992,360	4,358,156	2,405,176
Sanitation	150,185	31,832	73,224	-	(45,129)
Human services	10,588,348	1,149,673	5,614,845	-	(3,823,830)
Health	766,582	172,038	612,253	-	17,709
Culture and recreation	369,395	-	96,233	-	(273,162)
Conservation of natural resources	473,279	120,256	260,887	-	(92,136)
Economic development	132,407	-	87,894	-	(44,513)
Interest expense on long-term debt	313,416	-	15,381	-	(298,035)
<b>Total Governmental Activities</b>	<b><u>\$ 37,637,608</u></b>	<b><u>\$ 3,460,360</u></b>	<b><u>\$ 13,004,180</u></b>	<b><u>\$ 4,358,156</u></b>	<b><u>\$ (16,814,912)</u></b>
<b>General Revenues</b>					
Property taxes					\$ 15,836,932
Gravel tax					59,035
Mortgage registry and deed tax					25,530
Wheelage tax					272,514
Local option sales tax					1,131,559
Payments in lieu of tax					244,508
Grants and contributions not restricted to specific programs					2,466,906
Unrestricted investment earnings					323,900
Miscellaneous					299,740
Gain on sale of capital assets					32,993
<b>Total general revenues</b>					<b><u>\$ 20,693,617</u></b>
<b>Change in net position</b>					<b>\$ 3,878,705</b>
<b>Net Position – January 1, as restated (Note 1.E.)</b>					<b><u>65,488,971</u></b>
<b>Net Position – December 31</b>					<b><u>\$ 69,367,676</u></b>

This page was left blank intentionally.

## **FUND FINANCIAL STATEMENTS**

This page was left blank intentionally.



**GOVERNMENTAL FUNDS**

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**BALANCE SHEET  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2018**

	<b>General</b>	<b>Road and Bridge</b>
<b><u>Assets</u></b>		
Cash and pooled investments	\$ 6,723,293	\$ 2,426,397
Petty cash and change funds	800	-
Departmental cash	68,931	-
Taxes receivable		
Delinquent	326,022	4,472
Special assessments receivable		
Delinquent	912	-
Accounts receivable	56,855	9,936
Accrued interest receivable	60,850	-
Due from other funds	20,423	-
Due from other governments	291,961	2,247,979
Inventories	-	401,936
Advances to other funds	76,978	-
	<b>\$ 7,627,025</b>	<b>\$ 5,090,720</b>
 <b><u>Liabilities, Deferred Inflows of Resources, and Fund Balances</u></b>		
<b>Liabilities</b>		
Accounts payable	\$ 72,123	\$ 457,604
Salaries payable	494,344	55,134
Contracts payable	-	384,048
Due to other funds	-	2,211
Due to other governments	226,779	3,927
Advances from other funds	-	-
	<b>\$ 793,246</b>	<b>\$ 902,924</b>
 <b>Deferred Inflows of Resources</b>		
Unavailable revenue	<b>\$ 469,993</b>	<b>\$ 2,152,955</b>

**EXHIBIT 3**

<u>Community and Veteran Services</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Nonmajor Ditch</u>	<u>Total</u>
\$ 6,345,712	\$ 999,418	\$ 9,422,280	\$ 104,176	\$ 26,021,276
50	-	-	-	850
-	-	-	-	68,931
147,401	25,901	3,248	-	507,044
-	-	-	-	912
227,376	-	-	-	294,167
-	-	-	-	60,850
-	-	-	-	20,423
1,257,364	-	-	-	3,797,304
-	-	-	-	401,936
-	-	-	-	76,978
<u>\$ 7,977,903</u>	<u>\$ 1,025,319</u>	<u>\$ 9,425,528</u>	<u>\$ 104,176</u>	<u>\$ 31,250,671</u>
\$ 77,435	\$ -	\$ -	\$ 200	\$ 607,362
218,915	-	-	-	768,393
-	-	-	-	384,048
18,212	-	-	-	20,423
26,452	-	-	-	257,158
-	-	-	76,978	76,978
<u>\$ 341,014</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 77,178</u>	<u>\$ 2,114,362</u>
<u>\$ 331,632</u>	<u>\$ 19,862</u>	<u>\$ 2,120</u>	<u>\$ -</u>	<u>\$ 2,976,562</u>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**BALANCE SHEET  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2018**

	<b>General</b>	<b>Road and Bridge</b>
<b><u>Liabilities, Deferred Inflows of Resources, and Fund Balances</u></b>		
<b>(Continued)</b>		
<b>Fund Balances</b>		
Nonspendable		
Inventories	\$ -	\$ 401,936
Advances to other funds	76,978	-
Restricted for		
Debt service	-	-
Law library	110,382	-
Recorder's technology and equipment	59,343	-
Administering the carrying of weapons	210,683	-
Law enforcement	91,453	-
Enhanced 911 system	164,510	-
Highway construction projects	-	246,999
Gravel pit restoration	98,435	-
DARE program	56,037	-
Prisoner account	525,782	-
Prosecutorial purposes	15,171	-
Aquatic invasive species	126,500	-
Ditch maintenance and repairs	-	-
SCORE	111,591	-
Committed to		
Gravel pit restoration	-	355,867
Assigned to		
General government	115,513	-
Public safety	340,417	-
Highways and streets	-	1,030,039
Community and veteran services programs	-	-
Capital projects	-	-
Unassigned	4,260,991	-
<b>Total Fund Balances</b>	<b>\$ 6,363,786</b>	<b>\$ 2,034,841</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b>\$ 7,627,025</b>	<b>\$ 5,090,720</b>

**EXHIBIT 3**  
**(Continued)**

<u>Community and Veteran Services</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Nonmajor Ditch</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ -	\$ 401,936
-	-	-	-	76,978
-	1,005,457	-	-	1,005,457
-	-	-	-	110,382
-	-	-	-	59,343
-	-	-	-	210,683
-	-	-	-	91,453
-	-	-	-	164,510
-	-	-	-	246,999
-	-	-	-	98,435
-	-	-	-	56,037
-	-	-	-	525,782
-	-	-	-	15,171
-	-	-	-	126,500
-	-	-	102,157	102,157
-	-	-	-	111,591
-	-	-	-	355,867
-	-	-	-	115,513
-	-	-	-	340,417
-	-	-	-	1,030,039
7,305,257	-	-	-	7,305,257
-	-	9,423,408	-	9,423,408
-	-	-	(75,159)	4,185,832
<u>\$ 7,305,257</u>	<u>\$ 1,005,457</u>	<u>\$ 9,423,408</u>	<u>\$ 26,998</u>	<u>\$ 26,159,747</u>
<u>\$ 7,977,903</u>	<u>\$ 1,025,319</u>	<u>\$ 9,425,528</u>	<u>\$ 104,176</u>	<u>\$ 31,250,671</u>

This page was left blank intentionally.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT 4**

**RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
DECEMBER 31, 2018**

<b>Fund balances – total governmental funds (Exhibit 3)</b>		<b>\$ 26,159,747</b>
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.		73,528,075
Deferred outflows of resources resulting from pension obligations are not available resources and, therefore, are not reported in governmental funds.		6,672,412
Deferred outflows of resources resulting from the other postemployment benefits liability are not available resources and, therefore, are not reported in governmental funds.		60,518
Revenues in the statement of activities that do not provide current financial resources are not reported in the governmental funds.		2,976,562
Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.		
General obligation bonds	\$ (15,575,000)	
Unamortized premium on bonds	(331,105)	
Compensated absences	(2,357,432)	
Net pension liability	(10,694,754)	
Other postemployment benefits liability	(2,010,954)	(30,969,245)
Deferred inflows resulting from pension obligations are not due and payable in the current period and, therefore, are not reported in the governmental funds.		(9,026,408)
Accrued interest payable is not due and payable in the current period and, therefore, is not reported in the governmental funds.		(78,724)
An internal service fund is used by management to charge the costs of insurance to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net position.		44,739
<b>Net Position of Governmental Activities (Exhibit 1)</b>		<b>\$ 69,367,676</b>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<b>General</b>	<b>Road and Bridge</b>
<b>Revenues</b>		
Taxes	\$ 10,421,223	\$ 1,341,779
Special assessments	15,540	-
Licenses and permits	308,471	14,750
Intergovernmental	3,576,106	8,526,612
Charges for services	1,114,990	90,409
Fines and forfeits	120,970	-
Gifts and contributions	4,391	-
Investment earnings	238,958	-
Miscellaneous	602,680	10,433
	<b>\$ 16,403,329</b>	<b>\$ 9,983,983</b>
<b>Expenditures</b>		
<b>Current</b>		
General government	\$ 6,510,543	\$ -
Public safety	10,033,440	-
Highways and streets	-	10,622,775
Sanitation	150,185	-
Human services	-	-
Health	-	-
Culture and recreation	85,233	-
Conservation of natural resources	426,672	-
Economic development	132,310	-
<b>Intergovernmental</b>		
Highways and streets	-	288,365
Culture and recreation	284,162	-
<b>Capital outlay</b>		
Public safety	-	-
Highways and streets	-	-
<b>Debt service</b>		
Principal	-	-
Interest	-	-
Administrative (fiscal) charges	-	-
Bond issuance costs	-	-
	<b>\$ 17,622,545</b>	<b>\$ 10,911,140</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>\$ (1,219,216)</b>	<b>\$ (927,157)</b>



**EXHIBIT 5**

<u>Community and Veteran Services</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Nonmajor Ditch</u>	<u>Total</u>
\$ 4,611,187	\$ 875,265	\$ 158,436	\$ -	\$ 17,407,890
-	-	-	67,973	83,513
-	-	-	-	323,221
7,019,440	27,394	33,256	-	19,182,808
838,317	-	-	-	2,043,716
-	-	-	-	120,970
700	-	-	-	5,091
-	-	50,793	-	289,751
485,683	-	-	-	1,098,796
<b>\$ 12,955,327</b>	<b>\$ 902,659</b>	<b>\$ 242,485</b>	<b>\$ 67,973</b>	<b>\$ 40,555,756</b>
\$ 149,964	\$ -	\$ -	\$ -	\$ 6,660,507
-	-	-	-	10,033,440
-	-	-	-	10,622,775
-	-	-	-	150,185
10,613,580	-	-	-	10,613,580
755,220	-	-	-	755,220
-	-	-	-	85,233
-	-	-	42,893	469,565
-	-	-	-	132,310
-	-	-	-	288,365
-	-	-	-	284,162
-	-	168,225	-	168,225
-	-	91,496	-	91,496
-	520,000	-	-	520,000
-	196,228	-	-	196,228
-	1,800	-	-	1,800
-	-	134,253	-	134,253
<b>\$ 11,518,764</b>	<b>\$ 718,028</b>	<b>\$ 393,974</b>	<b>\$ 42,893</b>	<b>\$ 41,207,344</b>
<b>\$ 1,436,563</b>	<b>\$ 184,631</b>	<b>\$ (151,489)</b>	<b>\$ 25,080</b>	<b>\$ (651,588)</b>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<b>General</b>	<b>Road and Bridge</b>
<b>Other Financing Sources (Uses)</b>		
Transfers in	\$ 209,909	\$ 629,121
Transfers out	(50,000)	-
Bonds issued	-	-
Premium on bonds issued	-	-
Proceeds from sale of capital assets	19,380	22,732
	<b>\$ 179,289</b>	<b>\$ 651,853</b>
<b>Net Change in Fund Balance</b>	<b>\$ (1,039,927)</b>	<b>\$ (275,304)</b>
<b>Fund Balance – January 1</b>	<b>7,403,713</b>	<b>2,277,796</b>
<b>Increase (decrease) in inventories</b>	<b>-</b>	<b>32,349</b>
	<b>\$ 6,363,786</b>	<b>\$ 2,034,841</b>
<b>Fund Balance – December 31</b>	<b>\$ 6,363,786</b>	<b>\$ 2,034,841</b>

**EXHIBIT 5**  
**(Continued)**

<u>Community and Veteran Services</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Nonmajor Ditch</u>	<u>Total</u>
\$ -	\$ -	\$ 50,000	\$ -	\$ 889,030
-	-	(839,030)	-	(889,030)
-	-	9,315,000	-	9,315,000
-	-	190,392	-	190,392
-	-	1,288	-	43,400
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,717,650</u>	<u>\$ -</u>	<u>\$ 9,548,792</u>
\$ 1,436,563	\$ 184,631	\$ 8,566,161	\$ 25,080	\$ 8,897,204
5,868,694	820,826	857,247	1,918	17,230,194
-	-	-	-	32,349
<u>\$ 7,305,257</u>	<u>\$ 1,005,457</u>	<u>\$ 9,423,408</u>	<u>\$ 26,998</u>	<u>\$ 26,159,747</u>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT 6**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES—GOVERNMENTAL ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2018**

**Net change in fund balance – total governmental funds (Exhibit 5) \$ 8,897,204**

Amounts reported for governmental activities in the statement of activities are different because:

In the funds, under the modified accrual basis, receivables not available for expenditure are deferred. In the statement of activities, those revenues are recognized when earned. The adjustment to revenue between the fund statements and the statement of activities is the increase or decrease in unavailable revenue.

Unavailable revenue – December 31	\$ 2,976,562	
Unavailable revenue – January 1	(2,116,798)	859,764

Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. Also, in the statement of activities, only the gain or loss on the disposal of assets is reported; whereas, in the governmental funds, the proceeds from the sale increase financial resources. Therefore, the change in net position differs from the change in fund balance by the net book value of the assets sold.

Expenditures for general capital assets and infrastructure and other related capital asset adjustments	\$ 5,665,579	
Net book value of assets sold or disposed of	(10,407)	
Current year depreciation	(2,846,846)	2,808,326

Issuing long-term debt provides current financial resources to governmental funds, while the repayment of debt consumes current financial resources. Neither transaction, however, has any effect on net position.

Proceeds of new debt		
Bonds issued	\$ (9,315,000)	
Premium on bonds issued	(190,392)	(9,505,392)
Principal repayments		
General obligation bonds		520,000

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Change in accrued interest payable	\$ 6,075	
Change in compensated absences	(74,144)	
Change in other postemployment benefits liability	(137,503)	
Change in net pension liability	4,337,180	
Change in deferred pension outflows	(2,426,610)	
Change in deferred pension inflows	(1,534,910)	
Change in deferred other postemployment benefits outflows	60,518	
Change in inventories	32,349	
Current year amortization of bond discounts and premiums	12,790	275,745

The increase or decrease in net position of the internal service fund is reported in the statement of activities as governmental activities.		23,058

**Change in Net Position of Governmental Activities (Exhibit 2) \$ 3,878,705**

**SELF-INSURANCE INTERNAL SERVICE FUND**

This page was left blank intentionally.

MILLE LACS COUNTY  
MILACA, MINNESOTA

*EXHIBIT 7*

STATEMENT OF FUND NET POSITION  
SELF-INSURANCE INTERNAL SERVICE FUND  
DECEMBER 31, 2018

	<u>Governmental Activities</u>
<b><u>Assets</u></b>	
Cash and pooled investments	\$ 54,928
<b><u>Liabilities</u></b>	
Claims payable	<u>10,189</u>
<b><u>Net Position</u></b>	
Unrestricted	<u><u>\$ 44,739</u></u>

MILLE LACS COUNTY  
MILACA, MINNESOTA

*EXHIBIT 8*

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION  
SELF-INSURANCE INTERNAL SERVICE FUND  
FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Governmental Activities</u>
<b>Operating Revenues</b>	
Insurance fees	\$ 149,800
<b>Operating Expenses</b>	
Insurance	<u>126,742</u>
<b>Operating Income (Loss)</b>	<b>\$ 23,058</b>
<b>Net Position – January 1</b>	<u>21,681</u>
<b>Net Position – December 31</b>	<u><u>\$ 44,739</u></u>



**MILLE LACS COUNTY  
MILACA, MINNESOTA**

*EXHIBIT 9*

**STATEMENT OF CASH FLOWS  
SELF-INSURANCE INTERNAL SERVICE FUND  
FOR THE YEAR ENDED DECEMBER 31, 2018  
Increase (Decrease) in Cash and Cash Equivalents**

	<b>Governmental Activities</b>
<b>Cash Flows From Operating Activities</b>	
Insurance fees	\$ 149,800
Insurance	(127,265)
	<b>22,535</b>
<b>Net Cash Provided by (Used in) Operating Activities</b>	<b>\$ 22,535</b>
<b>Cash and Cash Equivalents at January 1</b>	<b>32,393</b>
<b>Cash and Cash Equivalents at December 31</b>	<b>\$ 54,928</b>
 <b>Reconciliation of operating income (loss) to net cash provided by (used in) operating activities</b>	
<b>Operating income (loss)</b>	\$ 23,058
 <b>Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities</b>	
Increase (decrease) in claims payable	(523)
 <b>Net Cash Provided by (Used in) Operating Activities</b>	<b>\$ 22,535</b>

This page was left blank intentionally.

## **FIDUCIARY FUNDS**

This page was left blank intentionally.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

*EXHIBIT 10*

**STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
DECEMBER 31, 2018**

	<b>Private-Purpose Trust</b>	<b>Agency</b>
<b><u>Assets</u></b>		
Cash and pooled investments	\$ 17,423	\$ 288,298
Accrued interest receivable	17	-
<b>Total Assets</b>	<b>\$ 17,440</b>	<b>\$ 288,298</b>
<b><u>Liabilities</u></b>		
Due to other governments	-	<b>\$ 288,298</b>
<b><u>Net Position</u></b>		
Restricted for other purposes	<b>\$ 17,440</b>	

MILLE LACS COUNTY  
MILACA, MINNESOTA

*EXHIBIT 11*

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
PRIVATE-PURPOSE TRUST FUND  
FOR THE YEAR ENDED DECEMBER 31, 2018

<u>Additions</u>	
Investment income	\$ 54
<u>Deductions</u>	
Payments in accordance with trust agreements	<u>14,550</u>
<b>Change in net position</b>	<b>\$ (14,496)</b>
<b>Net Position – January 1</b>	<b><u>31,936</u></b>
<b>Net Position – December 31</b>	<b><u><u>\$ 17,440</u></u></b>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**NOTES TO THE FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2018**

---

1. Summary of Significant Accounting Policies

The County's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as of and for the year ended December 31, 2018. The Governmental Accounting Standards Board (GASB) is responsible for establishing generally accepted accounting principles for state and local governments through its pronouncements (statements and interpretations). The more significant accounting policies established in GAAP and used by the County are discussed below.

A. Financial Reporting Entity

Mille Lacs County was established May 23, 1857, and is an organized county having the powers, duties, and privileges granted counties by Minn. Stat. ch. 373. The County is governed by a five-member Board of Commissioners elected from districts within the County. The Board is organized with a chair and vice chair elected at the annual meeting in January of each year. The County Administrator, who is an appointed officer, serves as the Clerk of the Board of Commissioners but does not vote in its decisions.

For financial reporting purposes, Mille Lacs County has included all funds, organizations, account groups, agencies, boards, commissions, and authorities, and has considered all potential component units for which the County is financially accountable, and other organizations for which the nature and significance of their relationship with the County are such that exclusion would cause Mille Lacs County's financial statements to be misleading or incomplete. The GASB has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the County to impose its will on that organization; or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the County.

As required by GAAP, these financial statements present Mille Lacs County (the primary government) and its component unit for which the County is financially accountable.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

1. Summary of Significant Accounting Policies

A. Financial Reporting Entity (Continued)

Blended Component Unit

The Mille Lacs County Housing and Redevelopment Authority (HRA), a blended component unit of Mille Lacs County, is governed by a five-member Board consisting of the Mille Lacs County Board of Commissioners and has the power to levy taxes, issue bonds, and enter into contracts. The HRA was established to assist with the implementation of a redevelopment plan to promote economic development within Mille Lacs County. Although it is legally separate from the County, the activity of the HRA is included in the Mille Lacs County General Fund because the HRA's governing body is the same as the governing body of the County, and Mille Lacs County has operational responsibility for the HRA. Separate financial statements are not prepared for the HRA. The Mille Lacs County HRA had no financial activity in 2018.

Joint Ventures

The County participates in several joint ventures described in Note 4.D.

B. Basic Financial Statements

1. Government-Wide Statements

The government-wide financial statements (the statement of net position and the statement of activities) display information about the primary government and its component unit. These statements include the financial activities of the overall County government, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. Governmental activities, which normally are supported by taxes and intergovernmental revenue, are reported in a single column.

In the government-wide statement of net position, the governmental activities column is presented: (a) on a consolidated basis; and (b) is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The County's net position is reported in three parts: (1) net investment in capital assets, (2) restricted net position, and (3) unrestricted net position. The County first utilizes restricted resources to finance qualifying activities.



**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

1. Summary of Significant Accounting Policies

B. Basic Financial Statements

1. Government-Wide Statements (Continued)

The statement of activities demonstrates the degree to which the direct expenses of each function of the County's governmental activities are offset by program revenues. Direct expenses are those clearly identifiable with a specific function or activity. Program revenues include: (1) fees, fines, and charges paid by the recipients of goods, services, or privileges provided by a given function or activity; and (2) grants and contributions restricted to meeting the operational or capital requirements of a particular function or activity. Revenues not classified as program revenues, including all taxes, are presented as general revenues.

2. Fund Financial Statements

The fund financial statements provide information about the County's funds, including its fiduciary funds and blended component unit. Separate statements for each fund category—governmental, proprietary, and fiduciary—are presented. The emphasis of governmental fund financial statements is on major individual governmental funds, with each displayed as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor funds. The single internal service fund is reported in the proprietary fund financial statements.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations.

The principal operating revenue of the County's internal service fund is insurance fees, and the principal operating expense is insurance payments. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

1. Summary of Significant Accounting Policies

B. Basic Financial Statements

2. Fund Financial Statements (Continued)

The County reports the following major governmental funds:

The General Fund is the County's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

The Road and Bridge Special Revenue Fund is used to account for revenues and expenditures of the County Highway Department, which is responsible for the construction and maintenance of roads, bridges, and other projects affecting County roadways.

The Community and Veteran Services Special Revenue Fund is used to account for economic assistance and community social services programs.

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, principal, interest, and related costs of the County's general long-term debt.

The Capital Projects Fund is used to account for the financial resources to be used for capital acquisition, construction, or improvement of capital assets, exclusive of infrastructure (roads, bridges, etc.).

Additionally, the County reports the following fund types:

The Self-Insurance Internal Service Fund accounts for the County's self-insurance activities.

The Private-Purpose Trust Fund accounts for funds that the County Auditor-Treasurer is holding for the cemetery, missing heirs, and Court Administrator.

The Agency Fund is custodial in nature and does not present results of operations or have a measurement focus. This fund accounts for assets that the County holds for others in an agent capacity.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

1. Summary of Significant Accounting Policies (Continued)

C. Measurement Focus and Basis of Accounting

The government-wide, proprietary, and fiduciary fund financial statements are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Mille Lacs County considers all revenues as available if collected within 60 days after the end of the current period. Property and other taxes, licenses and permits, and interest are all considered susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, compensated absences, and claims and judgments, which are recognized as expenditures to the extent that they have matured. Proceeds of long-term debt and acquisitions under capital leases are reported as other financing sources.

When both restricted and unrestricted resources are available for use, it is the County's policy to use restricted resources first and then unrestricted resources as needed.

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity

1. Deposits and Investments

The cash balances of substantially all funds are pooled and invested by the County Auditor-Treasurer to increase earnings through investment activities. Pooled and fund investments are reported at their fair value at December 31, 2018. All investments are measured at the net asset value per share. Pursuant to Minn. Stat. § 385.07, investment earnings on cash and pooled investments of governmental and fiduciary funds are credited to the General Fund. Other funds received investment earnings based on other statutes, grant agreements, contracts, and bond covenants. Pooled investment earnings for 2018 were \$238,958.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity

1. Deposits and Investments (Continued)

Cash and cash equivalents are identified only for the purpose of the statement of cash flows for the proprietary fund. Pooled investments, which have the characteristics of demand deposits, are considered to be cash and cash equivalents on the statement of cash flows.

Mille Lacs County invests in an external investment pool, the Minnesota Association of Governments Investing for Counties (MAGIC) Fund, which is created under a joint powers agreement pursuant to Minn. Stat. § 471.59. The investment in the pool is measured at the net asset value per share provided by the pool.

2. Receivables and Payables

Activities between funds representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (the current portion of interfund loans) or “advances to/from other funds” (the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as “due to/from other funds.”

Advances between funds, as reported in the fund financial statements, are offset by nonspendable fund balance in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources. This treatment is available for the General Fund only.

Property taxes are levied as of January 1 on property values assessed as of January 1 of the previous year. The tax levy notice is mailed in March with the first half payment due May 15 and the second half payment due October 15. Unpaid taxes at December 31 become liens on the respective property and are classified in the financial statements as delinquent taxes receivable. Special assessments receivable consist of delinquent special assessments payable in the years 2012 through 2018.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity  
(Continued)

3. Inventories and Prepaid Items

All inventories are valued at cost using the first in/first out method. Inventories in governmental funds are recorded as expenditures when purchased rather than when consumed. Reported inventories are equally offset by nonspendable fund balance to indicate that they do not constitute available spendable resources. Inventories at the government-wide level are recorded as expenses when consumed.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. The County had no prepaid items for the year ended December 31, 2018.

4. Capital Assets

Capital assets, including property, plant, equipment, and infrastructure assets (for example, roads, bridges, and similar items), are reported in the government-wide financial statements. The County defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant, and equipment of the County are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Land improvements	20 – 35
Buildings	25 – 40
Machinery and equipment	3 – 15
Infrastructure	15 – 75
Software	5

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity  
(Continued)

5. Unearned Revenue

Governmental funds and government-wide financial statements report unearned revenue in connection with resources that have been received, but not yet earned. The County had no unearned revenue for the year ended December 31, 2018.

6. Compensated Absences

The liability for compensated absences reported in the financial statements consists of unpaid, accumulated annual vacation and sick leave balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who currently are eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements. Compensated absences are accrued when incurred in the government-wide financial statements. The government-wide statement of net position reports both current and noncurrent portions of compensated absences. The current portion consists of an amount based on a three-year average of terminated employees. The noncurrent portion consists of the remaining amount of vacation and vested sick leave. Compensated absences are liquidated by the General Fund, the Road and Bridge Special Revenue Fund, and the Community and Veteran Services Special Revenue Fund.

7. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed entirely in the year the debt was issued.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity

7. Long-Term Obligations (Continued)

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the debt issued is reported as an other financing source. Premiums received on debt issuances are reported as other financing sources, while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

8. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expenditure/expense) until then. The County reports deferred outflows of resources only under the full accrual basis of accounting associated with pension plans and other postemployment benefits (OPEB) and, accordingly, are reported only in the statement of net position.

In addition to liabilities, the statement of financial position reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The County has two types of deferred inflows. The governmental funds report unavailable revenue from delinquent property taxes and special assessments receivable, and grants receivable. Unavailable revenue arises only under the modified accrual basis of accounting and, accordingly, is reported only in the governmental funds balance sheet. Unavailable revenue is deferred and recognized as an inflow of resources in the period that the amounts become available. The County also reports deferred inflows of resources associated with pension and OPEB benefits. These inflows arise only under the full accrual basis of accounting and, accordingly, are reported only in the statement of net position.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity  
(Continued)

9. Pension Plan

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA, except that PERA's fiscal year-end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Plan investments are reported at fair value. The net pension liability is liquidated through the General Fund, the Road and Bridge Special Revenue Fund, and the Community and Veteran Services Special Revenue Fund.

10. Classification of Net Position

Net position in the government-wide financial statements is classified in the following categories:

Net investment in capital assets – the amount of net position representing capital assets, net of accumulated depreciation, and reduced by outstanding debt attributed to the acquisition, construction, or improvement of the assets.

Restricted net position – the amount of net position for which external restrictions have been imposed by creditors, grantors, contributors, or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position – the amount of net position that does not meet the definition of restricted or net investment in capital assets.



**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity  
(Continued)

11. Classification of Fund Balances

Fund balance is divided into five classifications based primarily on the extent to which the County is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable – amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash.

Restricted – amounts for which constraints have been placed on the use of resources either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

Committed – amounts that can be used only for the specific purposes imposed by formal action (resolution) of the County Board. Those committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit these amounts.

Assigned – amounts the County intends to use for specific purposes that do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the County Board or the County Administrator.

Unassigned – spendable amounts not contained in the other fund balance classifications for the General Fund. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted or committed.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

1. Summary of Significant Accounting Policies

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity

11. Classification of Fund Balances (Continued)

The County has adopted a minimum fund balance policy for the General Fund, the Road and Bridge Special Revenue Fund, and the Community and Veteran Services Special Revenue Fund. All three funds are heavily reliant on property tax revenues to fund current operations. However, current property tax revenues are not available for distribution until June. Therefore, the County Board has determined it needs to maintain a minimum unrestricted (committed, assigned, and unassigned) fund balance in these funds to meet operating needs until those tax revenues are distributed. The County Board has set the minimum year-end unrestricted fund balance amounts as follows: for the General Fund, 30 to 40 percent of the following year's operating budget; for the Road and Bridge Special Revenue Fund, 25 to 35 percent of the following year's operating budget; and for the Community and Veteran Services Special Revenue Fund, 35 to 45 percent of the following year's operating budget.

The County applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first, followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

12. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities, and deferred inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

1. Summary of Significant Accounting Policies (Continued)

E. Change in Accounting Principle

During the year ended December 31, 2018, the County adopted new accounting guidance by implementing the provisions of GASB Statement 75. GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, changes the amount employers report as OPEB expense and defers some allocations of expenses to future years as deferred outflows or inflows of resources. This statement also requires additional note disclosures and schedules in the required supplementary information. Beginning net position has been restated to reflect this change.

	Governmental Activities
Net Position, January 1, 2018, as previously reported	\$ 65,578,777
Change in accounting principle	(89,806)
Net Position, January 1, 2018, as restated	\$ 65,488,971

2. Stewardship, Compliance, and Accountability

A. Deficit Fund Equity

The Ditch Special Revenue Fund had a positive fund balance of \$26,998 as of December 31, 2018, although three individual ditch systems had deficit fund balances. These deficits will be eliminated with future special assessment levies against the benefited properties. The following is a summary of the individual ditch systems:

7 ditches with positive fund balances	\$ 102,157
3 ditches with deficit fund balances	(75,159)
Total Fund Balance	\$ 26,998

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

2. Stewardship, Compliance, and Accountability (Continued)

B. Tax Abatements

The County is subject to tax abatements granted by cities within the County, pursuant to Minn. Stat. §§ 469.174 to 469.1794, through a pay-as-you-go note program. Tax increment financing (TIF) can be used to encourage private development, redevelopment, renovation and renewal, growth in low-to-moderate-income housing, and economic development within a city. TIF captures the increase in tax capacity and property taxes (of all taxing jurisdictions, including the County) from development or redevelopment to provide funding for the related project.

The pay-as-you-go note provides for payment to the developer of a percentage of all tax increment received in the prior six months. The payment reimburses the developer for certain public improvements. During 2018, there were ten pay-as-you-go notes within the County. The TIF funds collected during 2018 totaled \$238,157. The County's portion of the captured tax capacity and related property taxes was approximately 44 percent, or \$104,789.

3. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments

Reconciliation of Mille Lacs County's total cash and investments to the basic financial statements follows:

Government-wide statement of net position	
Governmental activities	
Cash and pooled investments	\$ 26,076,204
Petty cash and change funds	850
Departmental cash	68,931
Statement of fiduciary net position	
Cash and pooled investments	
Private-Purpose Trust Fund	17,423
Agency Fund	288,298
	<hr/>
Total Cash and Investments	\$ 26,451,706

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments (Continued)

a. Deposits

The County is authorized by Minn. Stat. §§ 118A.02 and 118A.04 to designate a depository for public funds and to invest in certificates of deposit. The County is required by Minn. Stat. § 118A.03 to protect deposits with insurance, surety bond, or collateral. The market value of collateral pledged shall be at least ten percent more than the amount on deposit at the close of the financial institution's banking day, not covered by insurance or bonds.

Authorized collateral includes treasury bills, notes and bonds; issues of U.S. government agencies; general obligations rated "A" or better and revenue obligations rated "AA" or better; irrevocable standby letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution not owned or controlled by the financial institution furnishing the collateral.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a financial institution failure, the County's deposits may not be returned to it. It is the County's policy to minimize custodial credit risk by obtaining collateral for all uninsured amounts on deposit. As of December 31, 2018, the County's deposits were not exposed to custodial credit risk.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments (Continued)

b. Investments

The County may invest in the following types of investments as authorized by Minn. Stat. §§ 118A.04 and 118A.05:

- (1) securities which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, except mortgage-backed securities defined as “high risk” by Minn. Stat. § 118A.04, subd. 6;
- (2) mutual funds through shares of registered investment companies provided the mutual fund receives certain ratings depending on its investments;
- (3) general obligations of the State of Minnesota and its municipalities, and in certain state agency and local obligations of Minnesota and other states provided such obligations have certain specified bond ratings by a national bond rating service;
- (4) bankers’ acceptances of United States banks;
- (5) commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by two nationally recognized rating agencies and matures in 270 days or less; and
- (6) with certain restrictions, in repurchase agreements, securities lending agreements, joint powers investment trusts, and guaranteed investment contracts.

Interest Rate Risk

Interest rate risk is the risk that changes in the market interest rates will adversely affect the fair value of an investment. The County does not have a policy regarding interest rate risk.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments

b. Investments (Continued)

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. It is the County's policy to invest only in securities that meet the ratings requirements set by state statute.

Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities in the possession of an outside party. It is the County's policy to minimize investment custodial credit risk by permitting brokers that obtain investments for the County to hold them only to the extent there is Securities Investor Protection Corporation (SIPC) insurance and excess SIPC coverage available. At December 31, 2018, none of the County's investments were subject to custodial credit risk.

Concentration of Credit Risk

The concentration of credit risk is the risk of loss that may be caused by the County's investment in a single issuer. It is the County's policy that U.S. Treasury securities, U.S. agency securities, and obligations backed by U.S. Treasury and/or U.S. agency securities may be held without limit.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

3. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments (Continued)

The following table presents the County's deposit and investment balances at December 31, 2018, and information relating to potential investment risks:

Investment Type	Credit Risk		Concentration Risk	Interest Rate Risk	Carrying (Fair) Value
	Credit Rating	Rating Agency	Over 5 Percent of Portfolio	Maturity Date	
Investment pools/mutual funds					
MAGIC Fund	N/R	N/A	100.0%	N/A	\$ 20,274,829
Deposits					6,107,096
Petty cash and change funds					850
Departmental cash					68,931
Total Cash and Investments					<u>\$ 26,451,706</u>

N/A – Not Applicable; N/R – Not Rated

c. Fair Value Measurements

The MAGIC Fund is a local government investment pool which is quoted at a net asset value (NAV). The County invests in this pool for the purpose of the joint investment of the County's money with those of other counties to enhance the investment earnings accruing to each member. The MAGIC Fund currently consists of the MAGIC Portfolio and the MAGIC Term Series.

The MAGIC Portfolio is valued using amortized cost. Shares of the MAGIC Portfolio are available to be redeemed upon proper notice without restrictions under normal operating conditions. There are no limits to the number of redemptions that can be made as long as the County has a sufficient number of shares to meet their redemption request. The Fund's Board of Trustees can suspend the right of withdrawal or postpone the date of payment if the Trustees determine that there is an emergency that makes the sale of a Portfolio's securities or determination of its NAV not reasonably practical.



**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

3. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments

c. Fair Value Measurements (Continued)

Shares of the MAGIC Term Series are purchased to mature upon pre-determined maturity dates selected by the County at the time of purchase. Should the County need to redeem shares in the MAGIC Term Series prematurely, it must provide notice at least seven days prior to the premature redemption date. The value of a premature redemption is equal to the original price for such share, plus dividends thereon, at the projected yield, less such share's allocation of any losses incurred by the series, less a premature redemption penalty, if any.

	Investments Measured at NAV
	As of December 31, 2018
Investments	
MAGIC Portfolio	\$ 14,762,993
MAGIC Term Series	5,511,836
	<hr/>
Total Investments Measured at NAV	\$ 20,274,829

2. Receivables

Property taxes and special assessments which remain unpaid at December 31 are delinquent. No allowance for uncollectible receivables has been provided because such amounts are not expected to be material.

The County had no receivables scheduled for collection during the subsequent year.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

3. Detailed Notes on All Funds

A. Assets (Continued)

3. Capital Assets

Capital asset activity for the year ended December 31, 2018, was as follows:

	Beginning Balance	Increase	Decrease	Ending Balance
Capital assets not depreciated				
Land	\$ 2,719,024	\$ 133,357	\$ 7,500	\$ 2,844,881
Construction in progress	3,172,411	4,261,703	2,636,887	4,797,227
Total capital assets not depreciated	<u>\$ 5,891,435</u>	<u>\$ 4,395,060</u>	<u>\$ 2,644,387</u>	<u>\$ 7,642,108</u>
Capital assets depreciated				
Land improvements	\$ 968,190	\$ -	\$ -	\$ 968,190
Buildings	26,234,347	-	-	26,234,347
Machinery and equipment	10,044,200	157,263	96,978	10,104,485
Infrastructure	67,466,519	3,750,143	-	71,216,662
Software	367,123	-	-	367,123
Total capital assets depreciated	<u>\$ 105,080,379</u>	<u>\$ 3,907,406</u>	<u>\$ 96,978</u>	<u>\$ 108,890,807</u>
Less: accumulated depreciation for				
Land improvements	\$ 665,946	\$ 43,302	\$ -	\$ 709,248
Buildings	8,942,694	738,511	-	9,681,205
Machinery and equipment	6,429,859	684,959	94,071	7,020,747
Infrastructure	23,921,747	1,349,333	-	25,271,080
Software	291,819	30,741	-	322,560
Total accumulated depreciation	<u>\$ 40,252,065</u>	<u>\$ 2,846,846</u>	<u>\$ 94,071</u>	<u>\$ 43,004,840</u>
Total capital assets depreciated, net	<u>\$ 64,828,314</u>	<u>\$ 1,060,560</u>	<u>\$ 2,907</u>	<u>\$ 65,885,967</u>
Governmental Activities Capital Assets, Net	<u>\$ 70,719,749</u>	<u>\$ 5,455,620</u>	<u>\$ 2,647,294</u>	<u>\$ 73,528,075</u>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

A. Assets

3. Capital Assets (Continued)

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities		
General government	\$	890,882
Public safety		227,036
Highways and streets, including depreciation of infrastructure assets		1,696,811
Human services		28,403
Conservation of natural resources		3,714
Total Depreciation Expense – Governmental Activities	\$	2,846,846

B. Interfund Receivables, Payables, and Transfers

The composition of interfund balances as of December 31, 2018, was as follows:

1. Due To/From Other Funds

	Receivable	Payable
Major governmental funds		
General Fund	\$ 20,423	\$ -
Road and Bridge Special Revenue Fund	-	2,211
Community and Veteran Services Special Revenue Fund	-	18,212
Total Due To/From Other Funds	\$ 20,423	\$ 20,423

The interfund balances above represent Road and Bridge Special Revenue Fund amounts due to the General Fund for operating expenditures, and Community and Veteran Services Special Revenue Fund amounts due to the General Fund for attorney and operating expenditures.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

B. Interfund Receivables, Payables, and Transfers (Continued)

2. Advances From/To Other Funds

The General Fund advanced \$76,978 to the Ditch Special Revenue Fund for cash flow purposes.

3. Transfers

Interfund transfers at December 31, 2018, were as follows:

Transfers from General Fund to Capital Projects Fund	\$ 50,000	Reimburse camera project
Transfers from Capital Projects Fund to General Fund	209,909	Reimburse vehicles purchased
Road and Bridge Special Revenue Fund	<u>629,121</u>	Reimburse road projects
Total Interfund Transfers	<u>\$ 889,030</u>	

C. Liabilities and Deferred Inflows of Resources

1. Construction and Other Commitments

The County has active construction projects as of December 31, 2018. The remaining commitment for highway projects are state-funded and, therefore, not obligations of the County at December 31, 2018.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

3. Detailed Notes on All Funds

C. Liabilities and Deferred Inflows of Resources (Continued)

2. Deferred Inflows of Resources – Unavailable Revenue

Unavailable revenue consists of taxes, special assessments, and state grants and allotments and federal grants receivable not collected soon enough after year-end to pay liabilities of the current period. Deferred inflows of resources at December 31, 2018, are summarized below by fund:

	Taxes	Special Assessments	Grants and Highway Allotments	Other	Total
Major governmental funds					
General	\$ 246,680	\$ 743	\$ 20,177	\$ 202,393	\$ 469,993
Special Revenue					
Road and Bridge	4,325	-	2,126,586	22,044	2,152,955
Community and Veteran Services	111,142	-	220,490	-	331,632
Debt Service	19,862	-	-	-	19,862
Capital Projects	2,120	-	-	-	2,120
<b>Total</b>	<b>\$ 384,129</b>	<b>\$ 743</b>	<b>\$ 2,367,253</b>	<b>\$ 224,437</b>	<b>\$ 2,976,562</b>

3. Long-Term Debt

Type of Indebtedness	Final Maturity	Installment Amounts	Interest Rate (%)	Original Issue Amount	Outstanding Balance December 31, 2018
2010A G.O. Capital Improvement Plan Bonds	02/01/2019	\$100,000 – \$120,000	0.70 – 2.40	\$ 900,000	\$ 120,000
2010B Taxable Capital Improvement Bonds – Recovery Zone Economic Development Bonds	02/01/2026	\$125,000 – \$140,000	3.30 – 4.45	920,000	920,000
2014 G.O. Capital Improvement Plan Refunding Bonds	02/01/2029	\$395,000 – \$540,000	2.50 – 3.00	6,015,000	5,220,000
2018A G.O. Capital Improvement Plan Bonds	02/01/2039	\$340,000 – \$630,000	3.00 – 3.50	9,315,000	9,315,000
<b>Total</b>				<b>\$ 17,150,000</b>	<b>\$ 15,575,000</b>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

3. Detailed Notes on All Funds

C. Liabilities and Deferred Inflows of Resources (Continued)

4. Debt Service Requirements

Debt service requirements at December 31, 2018, were as follows:

Year Ending December 31	General Obligation Bonds	
	Principal	Interest
2019	\$ 535,000	\$ 393,372
2020	765,000	425,976
2021	785,000	402,725
2022	815,000	378,726
2023	835,000	355,125
2024 – 2028	4,540,000	1,403,809
2029 – 2033	2,920,000	809,896
2034 – 2038	2,830,000	365,227
2039	630,000	11,025
Total	<u>\$ 14,655,000</u>	<u>\$ 4,545,881</u>

Year Ending December 31	Taxable General Obligation Bonds		Total	
	Principal	Interest	Principal	Interest
2019	\$ -	\$ 36,595	\$ 535,000	\$ 429,967
2020	125,000	34,533	890,000	460,509
2021	125,000	30,189	910,000	432,914
2022	130,000	25,372	945,000	404,098
2023	130,000	20,238	965,000	375,363
2024 – 2028	410,000	27,083	4,950,000	1,430,892
2029 – 2033	-	-	2,920,000	809,896
2034 – 2038	-	-	2,830,000	365,227
2039	-	-	630,000	11,025
Total	<u>\$ 920,000</u>	<u>\$ 174,010</u>	<u>\$ 15,575,000</u>	<u>\$ 4,719,891</u>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

C. Liabilities and Deferred Inflows of Resources

4. Debt Service Requirements (Continued)

As part of the American Recovery and Reinvestment Act of 2009 (ARRA), Mille Lacs County issued \$920,000 of Recovery Zone Economic Development Bonds (RZEDBs), which were issued for the Historical Courthouse Square remodel project. The Series 2010B Bonds are direct pay tax credit RZEDBs, in which the County will receive a payment from the federal government equal to 45 percent of the amount of interest payable on each interest payment date. The County has complied with all requirements of ARRA to be eligible for the RZEDB interest credit. Pursuant to the requirements of the Balanced Budget and Emergency Deficit Control Act of 1985, the refundable credit has been decreased by 6.8 percent from sequestration through September 30, 2016, and 6.9 percent for the remainder of the year. The Series 2010B Bonds were issued as taxable obligations, which the County will elect to irrevocably designate as qualified RZEDBs. The entire County has been designated as a recovery zone pursuant to a resolution adopted by the Board of Commissioners of the County on July 20, 2010.

Taking into consideration the aforementioned RZEDB interest credit, as of December 31, 2018, the County's net annual debt service requirements to amortize all taxable general obligation bonds outstanding, including interest of \$101,109 on the governmental activities debt, is as follows:

Year Ending December 31	Principal	Interest	Federal Subsidy	Net Interest	Total Payment
2019	\$ -	\$ 36,595	\$ (15,332)	\$ 21,263	\$ 21,263
2020	125,000	34,533	(14,468)	20,065	145,065
2021	125,000	30,189	(12,648)	17,541	142,541
2022	130,000	25,372	(10,629)	14,743	144,743
2023	130,000	20,238	(8,479)	11,759	141,759
2024 – 2027	410,000	27,083	(11,345)	15,738	425,738
Total	<u>\$ 920,000</u>	<u>\$ 174,010</u>	<u>\$ (72,901)</u>	<u>\$ 101,109</u>	<u>\$ 1,021,109</u>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

3. Detailed Notes on All Funds

C. Liabilities and Deferred Inflows of Resources (Continued)

5. Changes in Long-Term Liabilities

Long-term liability activity for the year ended December 31, 2018, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
General obligation bonds	\$ 5,860,000	\$ 9,315,000	\$ 520,000	\$ 14,655,000	\$ 535,000
Taxable general obligation bonds	920,000	-	-	920,000	-
Add: premium on bonds	153,503	190,392	12,790	331,105	-
Compensated absences	2,283,288	257,024	182,880	2,357,432	194,200
Long-Term Liabilities	<u>\$ 9,216,791</u>	<u>\$ 9,762,416</u>	<u>\$ 715,670</u>	<u>\$ 18,263,537</u>	<u>\$ 729,200</u>

D. Other Postemployment Benefits (OPEB)

Plan Description

Mille Lacs County administers an OPEB plan, a single-employer defined benefit health care plan, to eligible retirees and their dependents.

The plan offers medical and dental coverage. The County provides benefits for retirees as required by Minn. Stat. § 471.61, subd. 2b; retirees are required to pay the same premium rate as County employees. Since the premium is determined on the entire active and retiree population, the retirees are receiving an implicit rate subsidy.

No assets have been accumulated in a trust that meets the criteria in paragraph four of GASB 75. The OPEB plan does not issue a stand-alone financial report.

As of the January 1, 2018, actuarial valuation, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	5
Active plan participants	<u>256</u>
Total	<u>261</u>



**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

D. Other Postemployment Benefits (OPEB) (Continued)

Total OPEB Liability

The County's total OPEB liability of \$2,010,954 was measured as of January 1, 2018, and was determined by an actuarial valuation as of that date. The OPEB liability is liquidated through the General Fund, the Road and Bridge Special Revenue Fund, and the Community and Veteran Services Special Revenue Fund.

The total OPEB liability in the fiscal year-end December 31, 2018, actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Actuarial cost method	Entry Age Normal Percent of Pay
Inflation	2.50 percent
Salary increases	3.00 percent
Health care cost trend	6.50 percent, grading to 5.00 percent over 6 years

The current year discount rate is 3.30 percent. For the current valuation, the discount rate is equal to the 20-Year Municipal Bond Yield.

Mortality rates used are recent tables developed and recommended by the Society of Actuaries (SOA), RP-2014 White Collar Mortality Tables with MP-2017 Generational Improvement Scale (with Blue Collar adjustment for Police and Fire personnel).

Retirement and withdrawal assumptions used are similar to those used to value pension liabilities for Minnesota public employees. The state pension plans base their assumptions on periodic experience studies.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

3. Detailed Notes on All Funds

D. Other Postemployment Benefits (OPEB) (Continued)

Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at December 31, 2017, as restated	\$ 1,873,451
Changes for the year	
Service cost	\$ 138,023
Interest	65,301
Benefit payments	(65,821)
Net change	\$ 137,503
Balance at December 31, 2018	\$ 2,010,954

OPEB Liability Sensitivity

The following presents the total OPEB liability of the County, calculated using the discount rate previously disclosed, as well as what the County's total OPEB liability would be if it were calculated using a discount rate that is 1.00 percentage point lower or 1.00 percentage point higher than the current discount rate:

	Discount Rate	Total OPEB Liability
1% Decrease	2.30%	\$ 2,191,864
Current	3.30	2,010,954
1% Increase	4.30	1,844,730

The following presents the total OPEB liability of the County, calculated using the health care cost trend previously disclosed, as well as what the County's total OPEB liability would be if it were calculated using health care cost trend rates that are 1.00 percentage point lower or 1.00 percentage point higher than the current health care cost trend rate:

	Health Care Trend Rate	Total OPEB Liability
1% Decrease	5.50% Decreasing to 4.00%	\$ 1,801,836
Current	6.50% Decreasing to 5.00%	2,010,954
1% Increase	7.50% Decreasing to 6.00%	2,258,126

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

D. Other Postemployment Benefits (OPEB) (Continued)

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB

For the year ended December 31, 2018, the County recognized OPEB expense of \$76,985. At December 31, 2018, the County reported no deferred inflows of resources, and \$60,518 in deferred outflows of resources resulting from County contributions subsequent to the measurement date, and will be recognized as a reduction of the OPEB liability in the year ended December 31, 2019.

Changes in Actuarial Assumptions

The following changes in actuarial assumptions occurred in 2018:

- The actuarial cost method used changed from the Projected Unit Credit to Entry Age Normal Percent of Pay.
- The health care trend rates were changed to better anticipate short-term and long-term medical increases.
- The mortality tables were updated from the RP-2014 White Collar Mortality Tables with MP-2015 Generational Improvement Scale (with Blue Collar adjustment for Police and Fire personnel) to the RP-2014 White Collar Mortality Tables, (de-trended to 2006) and then projected beyond the valuation date using scale MP-2017 (with Blue Collar adjustment for Police and Fire personnel).
- The retirement and withdrawal tables for all employees were updated.
- The discount rate was changed from 3.50 percent to 3.30 percent.

The following changes in plan provisions occurred in 2018:

- The Teamsters Clerical unit declassified, and there are no longer active employees in that union.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds (Continued)

E. Pension Plans

1. Defined Benefit Pension Plans

a. Plan Description

All full-time and certain part-time employees of Mille Lacs County are covered by defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the General Employees Retirement Plan (the General Employees Plan), the Public Employees Police and Fire Plan (the Police and Fire Plan), and the Public Employees Local Government Correctional Service Retirement Plan (the Correctional Plan), which are cost-sharing, multiple-employer retirement plans. These plans are established and administered in accordance with Minn. Stat. chs. 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

The General Employees Plan (accounted for in the General Employees Fund) has multiple benefit structures with members belonging to the Coordinated Plan, the Basic Plan, or the Minneapolis Employees Retirement Fund. Coordinated Plan members are covered by Social Security and Basic Plan and Minneapolis Employees Retirement Fund members are not. The Basic Plan was closed to new members in 1967. The Minneapolis Employees Retirement Fund was closed to new members during 1978 and merged into the General Employees Plan in 2015. All new members must participate in the Coordinated Plan, for which benefits vest after five years of credited service. No Mille Lacs County employees belong to either the Basic Plan or the Minneapolis Employees Retirement Fund.

Police officers, firefighters, and peace officers who qualify for membership by statute are covered by the Police and Fire Plan (accounted for in the Police and Fire Fund). For members first hired after June 30, 2010, but before July 1, 2014, benefits vest on a prorated basis starting with 50 percent after five years and increasing ten percent for each year of service until fully vested after ten years. Benefits for members first hired after June 30, 2014, vest on a prorated basis from 50 percent after ten years and increasing 5.00 percent for each year of service until fully vested after 20 years.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans

a. Plan Description (Continued)

Local government employees of a county-administered facility who are responsible for the direct security, custody, and control of the county correctional facility and its inmates are covered by the Correctional Plan (accounted for in the Correctional Fund). For members hired after June 30, 2010, benefits vest on a prorated basis starting with 50 percent after five years and increasing ten percent for each year of service until fully vested after ten years.

b. Benefits Provided

PERA provides retirement benefits as well as disability benefits to members and benefits to survivors upon death of eligible members. Benefit provisions are established by state statute and can be modified only by the state legislature. Benefit increases are provided to benefit recipients each January. Increases are related to the funding ratio of the plan. General Employees Plan and Police and Fire Plan benefit recipients receive a future annual 1.00 percent for the post-retirement benefit increase, while Correctional Plan benefit recipients receive 2.50 percent. If the funding ratio reaches 90 percent for two consecutive years, the benefit increase will be 2.50 percent. If, after reverting to a 2.50 percent benefit increase, the funding ratio declines to less than 80 percent for one year or less than 85 percent for two consecutive years, the benefit increase will decrease to 1.00 percent.

The benefit provisions stated in the following paragraph of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not yet receiving them are bound by the provisions in effect at the time they last terminated their public service.

Benefits are based on a member's highest average salary for any 60 consecutive months of allowable service, age, and years of credit at termination of service. In the General Employees Plan, two methods are used to compute benefits for Coordinated Plan members. Members hired prior to July 1, 1989, receive the

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans

b. Benefits Provided (Continued)

higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Coordinated Plan member is 1.20 percent of average salary for each of the first ten years of service and 1.70 percent of average salary for each remaining year. Under Method 2, the annuity accrual rate is 1.70 percent for Coordinated Plan members for each year of service. Only Method 2 is used for members hired after June 30, 1989. For Police and Fire Plan members, the annuity accrual rate is 3.00 percent of average salary for each year of service. For Correctional Plan members, the annuity accrual rate is 1.90 percent of average salary for each year of service.

For General Employees Plan members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90, and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66. For Police and Fire Plan and Correctional Plan members, normal retirement age is 55, and for members who were hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90. Disability benefits are available for vested members and are based on years of service and average high-five salary.

c. Contributions

Pension benefits are funded from member and employer contributions and income from the investment of fund assets. Rates for employer and employee contributions are set by Minn. Stat. ch. 353. These statutes are established and amended by the state legislature. General Employees Plan members were required to contribute 6.50 percent of their annual covered salary in 2018. Police and Fire Plan members were required to contribute 10.80 percent of their annual covered salary in 2018. Correctional Plan members were required to contribute 5.83 percent of their annual covered salary in 2018.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans

c. Contributions (Continued)

In 2018, the County was required to contribute the following percentages of annual covered salary:

General Employees Plan – Coordinated Plan members	7.50%
Police and Fire Plan	16.20
Correctional Plan	8.75

The employee and employer contribution rates did not change from the previous year.

The County's contributions for the year ended December 31, 2018, to the pension plans were:

General Employees Plan	\$	761,561
Police and Fire Plan		414,224
Correctional Plan		154,912

The contributions are equal to the contractually required contributions as set by state statute.

d. Pension Costs

General Employees Plan

At December 31, 2018, the County reported a liability of \$8,005,172 for its proportionate share of the General Employees Plan's net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The County's proportion of the net pension liability was based on the County's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2017, through June 30, 2018, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2018, the County's proportion was 0.1443 percent. It was 0.1403 percent measured as of June 30, 2017. The County recognized pension expense of \$775,487 for its proportionate share of the General Employees Plan's pension expense.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans

d. Pension Costs

General Employees Plan (Continued)

The County also recognized \$61,220 as revenue, which results in a reduction of the net pension liability, for its proportionate share of the State of Minnesota's contribution to the General Employees Plan, which qualifies as a special funding situation. Legislation requires the State of Minnesota to contribute \$16 million to the General Employees Plan for the fiscal years ended June 30, 2018 and 2019, and \$6 million thereafter, through calendar year 2031.

The County's proportionate share of the net pension liability	\$	8,005,172
State of Minnesota's proportionate share of the net pension liability associated with the County		262,525
Total	\$	8,267,697

The County reported its proportionate share of the General Employees Plan's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 206,272	\$ 218,428
Changes in actuarial assumptions	715,409	882,400
Difference between projected and actual investment earnings	-	845,678
Changes in proportion	406,684	60,894
Contributions paid to PERA subsequent to the measurement date	390,529	-
Total	\$ 1,718,894	\$ 2,007,400



**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans

d. Pension Costs

General Employees Plan (Continued)

The \$390,529 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2019. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31</u>	<u>Pension Expense Amount</u>
2019	\$ 335,178
2020	(272,255)
2021	(574,875)
2022	(167,083)

Police and Fire Plan

At December 31, 2018, the County reported a liability of \$2,541,098 for its proportionate share of the Police and Fire Plan's net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The County's proportion of the net pension liability was based on the County's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2017, through June 30, 2018, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2018, the County's proportion was 0.2384 percent. It was 0.2220 percent measured as of June 30, 2017. The County recognized pension expense of \$373,235 for its proportionate share of the Police and Fire Plan's pension expense.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans

d. Pension Costs

Police and Fire Plan (Continued)

The County also recognized \$21,456 as revenue, which results in a reduction of the net pension liability, for its proportionate share of the State of Minnesota's on-behalf contribution to the Police and Fire Plan. Legislation requires the State of Minnesota to contribute \$9 million to the Police and Fire Plan each year, starting in fiscal year 2014, until the plan is 90 percent funded.

The County reported its proportionate share of the Police and Fire Plan's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 98,343	\$ 477,056
Changes in actuarial assumptions	2,425,070	3,489,339
Difference between projected and actual investment earnings	-	636,470
Changes in proportion	1,257,305	-
Contributions paid to PERA subsequent to the measurement date	215,972	-
Total	\$ 3,996,690	\$ 4,602,865

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans

d. Pension Costs

Police and Fire Plan (Continued)

The \$215,972 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2019. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31</u>	<u>Pension Expense Amount</u>
2019	\$ 46,755
2020	(42,827)
2021	(197,387)
2022	(657,212)
2023	28,524

Correctional Plan

At December 31, 2018, the County reported a liability of \$148,484 for its proportionate share of the Correctional Plan's net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The County's proportion of the net pension liability was based on the County's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2017, through June 30, 2018, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2018, the County's proportion was 0.9028 percent. It was 1.0800 percent measured as of June 30, 2017. The County recognized pension expense of (\$193,686) for its proportionate share of the Correctional Plan's pension expense.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans

d. Pension Costs

Correctional Plan (Continued)

The County reported its proportionate share of the Correctional Plan's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 7,955	\$ 18,987
Changes in actuarial assumptions	868,929	1,775,427
Difference between projected and actual investment earnings	-	167,969
Changes in proportion	-	453,760
Contributions paid to PERA subsequent to the measurement date	79,944	-
Total	\$ 956,828	\$ 2,416,143

The \$79,944 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2019. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31	Pension Expense Amount
2019	\$ 55,529
2020	(850,232)
2021	(713,471)
2022	(31,085)

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans

d. Pension Costs (Continued)

Total Pension Expense

The total pension expense for all plans recognized by the County for the year ended December 31, 2018, was \$955,036.

e. Actuarial Assumptions

The total pension liability in the June 30, 2018, actuarial valuation was determined using the individual entry-age normal actuarial cost method and the following additional actuarial assumptions:

Inflation	2.50 percent per year
Active member payroll growth	3.25 percent per year
Investment rate of return	7.50 percent

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors, and disabilitants for all plans were based on RP-2014 tables for males or females, as appropriate, with slight adjustments. Cost of living benefit increases for retirees are assumed to be 1.25 percent for the General Employees Plan and 2.00 percent for the Correctional Plan. For the Police and Fire Plan, cost of living benefit increases for retirees are 1.00 percent as set by state statute.

Actuarial assumptions used in the June 30, 2018, valuation were based on the results of actuarial experience studies. The experience study for the General Employees Plan was dated June 30, 2015. The experience study for the Police and Fire Plan was dated August 30, 2016. The experience study for the Correctional Plan was dated February 2012. Economic assumptions were updated in 2017 based on a review of inflation and investment return assumptions.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans

e. Actuarial Assumptions (Continued)

The long-term expected rate of return on pension plan investments is 7.50 percent. The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness of the long-term expected rate of return on a regular basis using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic stocks	36%	5.10%
International stocks	17	5.30
Bonds (fixed income)	20	0.75
Alternative assets (private markets)	25	5.90
Cash	2	0.00

f. Discount Rate

The discount rate used to measure the total pension liability was 7.50 percent in 2018, which remained consistent with 2017. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rate specified in statute. Based on that assumption, the fiduciary net position of the General Employees Plan, the Police and Fire Plan, and the Correctional Plan were projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans (Continued)

g. Changes in Actuarial Assumptions and Plan Provisions

The following changes in actuarial assumptions occurred in 2018:

General Employees Plan

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase rate was changed from 1.00 percent per year through 2044 and 2.50 percent per year thereafter, to 1.25 percent per year.

Police and Fire Plan

- The mortality projection scale was changed from MP-2016 to MP-2017.
- Post-retirement benefit increases changed to 1.00 percent for all years, with no trigger.
- An end date of July 1, 2048, was added to the existing \$9.0 million state contribution. Additionally, annual state aid will equal \$4.5 million in fiscal years 2019 and 2020, and \$9.0 million thereafter, until the plan reaches 100 percent funding, or July 1, 2048, if earlier.
- Member contributions were changed effective January 1, 2019, and January 1, 2020, from 10.80 percent to 11.30 and 11.80 percent of pay, respectively. Employer contributions were changed effective January 1, 2019, and January 1, 2020, from 16.20 percent to 16.95 and 17.70 percent of pay, respectively. Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018.
- Deferred augmentation was changed to 0.00 percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans

g. Changes in Actuarial Assumptions and Plan Provisions

Police and Fire Plan (Continued)

- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

Correctional Plan

- The single discount rate was changed from 5.96 percent per annum to 7.50 percent per annum.
- The mortality projection scale was changed from MP-2016 to MP-2017.
- The assumed post-retirement benefit increase was changed from 2.50 percent per year to 2.00 percent per year.

h. Pension Liability Sensitivity

The following presents the County's proportionate share of the net pension liability calculated using the discount rate previously disclosed, as well as what the County's proportionate share of the net pension liability would be if it were calculated using a discount rate 1.00 percentage point lower or 1.00 percentage point higher than the current discount rate:

	Proportionate Share of the					
	General Employees Plan		Police and Fire Plan		Correctional Plan	
	Discount Rate	Net Pension Liability	Discount Rate	Net Pension Liability	Discount Rate	Net Pension Liability
1% Decrease	6.50%	\$ 13,009,430	6.50%	\$ 5,448,274	6.50%	\$ 1,270,763
Current	7.50	8,005,172	7.50	2,541,098	7.50	148,484
1% Increase	8.50	3,874,301	8.50	136,985	8.50	(749,306)



**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Detailed Notes on All Funds

E. Pension Plans

1. Defined Benefit Pension Plans (Continued)

i. Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in a separately issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the internet at [www.mnpera.org](http://www.mnpera.org); by writing to PERA at 60 Empire Drive, Suite 200, St. Paul, Minnesota 55103-2088; or by calling 651-296-7460 or 1-800-652-9026.

4. Summary of Significant Contingencies and Other Items

A. Risk Management

The County is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters for which the County carries commercial insurance. To manage these risks, the County has entered into a joint powers agreement with other Minnesota counties to form the Minnesota Counties Intergovernmental Trust (MCIT). MCIT is a public entity risk pool currently operated as a common risk management and insurance program for its members. The County is a member of both the MCIT Workers' Compensation and Property and Casualty Divisions. For all other risk, other than pertaining to health insurance, the County carries commercial insurance. There were no significant reductions in insurance from the prior year. The amount of settlements did not exceed insurance coverage for the past three fiscal years.

The Workers' Compensation Division of MCIT is self-sustaining based on the contributions charged, so that total contributions plus compounded earnings on these contributions will equal the amount needed to satisfy claims liabilities and other expenses. MCIT participates in the Workers' Compensation Reinsurance Association with coverage at \$500,000 per claim in 2018 and 2019. Should the MCIT Workers' Compensation Division liabilities exceed assets, MCIT may assess the County in a method and amount to be determined by MCIT.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

4. Summary of Significant Contingencies and Other Items

A. Risk Management (Continued)

The Property and Casualty Division of MCIT is self-sustaining, and the County pays an annual premium to cover current and future losses. MCIT carries reinsurance for its property lines to protect against catastrophic losses. Should the MCIT Property and Casualty Division liabilities exceed assets, MCIT may assess the County in a method and amount to be determined by MCIT.

On January 1, 2010, the County contracted with Delta Dental of Minnesota to administer the County's dental benefit plan for its employees as provided by the plan accepted from Delta Dental. The County sets annual premiums for the plan based on the recommendation of the plan administration and accumulates premiums collected from all participating funds in the Self-Insurance Internal Service Fund.

At the beginning of each month, the County is billed by Delta Dental of Minnesota for the previous month's claims processed and the per-employee administrative fee. The payment is made to Delta Dental from the premiums accumulated in the Self-Insurance Internal Service Fund.

Changes in the balance of claims payable during 2018 and 2017 are as follows:

	<u>2018</u>	<u>2017</u>
Claims payable – January 1	\$ 10,712	\$ 9,658
Current year claims	126,742	142,359
Claim payments	<u>(127,265)</u>	<u>(141,305)</u>
Claims payable – December 31	<u>\$ 10,189</u>	<u>\$ 10,712</u>

B. Contingent Liabilities

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of the expenditures that may be disallowed by the grantor cannot be determined at this time, although the County expects such amounts, if any, to be immaterial.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

4. Summary of Significant Contingencies and Other Items

B. Contingent Liabilities (Continued)

The County, in connection with the normal conduct of its affairs, is involved in various claims, judgments, and litigation. Although the outcome of these lawsuits is not presently determinable, in the opinion of the County Attorney, the resolution of these matters will not have a material adverse effect on the financial condition of the County.

C. Mille Lacs Lake Area Economic Relief Loan Program

Mille Lacs County initiated the Mille Lacs Lake Area Economic Relief Loan Program in partnership with the Minnesota Department of Employment and Economic Development; the program was approved during the 2016 state legislative session. The purpose is to stimulate private investment and economic relief by providing financing to new and expanding businesses in the Mille Lacs Lake area. The program seeks to enhance local business' ability to create and preserve jobs, increase property tax revenue, and promote continued community development.

The maximum loan request that will be considered under this program is \$100,000. The loan terms and amortization schedule will be considered to a maximum of 20 years. Loans with deferred or forgivable options must remain in the local community for a minimum of five years after the closing date of the loan.

The maximum loan deferral period must not exceed five years from the date the loan is approved. The maximum amount of the loan that may be forgiven must not exceed 50 percent of the principal amount, and may be forgiven only if the business has remained in operation in the community for at least ten years after the loan was approved.

D. Joint Ventures

East Central Solid Waste Commission

The East Central Solid Waste Commission was established in March 1988 by a joint powers agreement among Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties to conduct a solid waste management program on behalf of the participating counties. The Commission is an organized joint venture having the powers, duties, and privileges granted joint powers by Minn. Stat. § 471.59. The Commission has five voting members, one from each county. At its annual meeting, the Board of County Commissioners of

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

4. Summary of Significant Contingencies and Other Items

D. Joint Ventures

East Central Solid Waste Commission (Continued)

each county chooses a member and an alternate, both County Commissioners, as representatives of the county. Each county has one voting member and, in the absence of the voting member, the alternate votes.

Each county's proportionate share of the total operating costs is based on the most recent census data available and is to be adjusted upon the admission of additional counties or the withdrawal of present counties. The Commission will remain in existence as long as two or more counties remain as parties to the agreement. Upon dissolution of the Commission, there will be an accounting to determine assets and liabilities. The assets of the Commission will be liquidated and, after payment of liabilities, the proceeds will be distributed to the counties based on their respective ratios set by the most recent census data. Each county's share of the Commission's assets, liabilities, and equities cannot be accurately determined since it will fluctuate with census data rather than ownership interest.

Following is a summary of the financial information as of and for the year ended December 31, 2017 (most recent figures available):

Total assets and deferred outflows of resources	\$ 18,354,330
Total liabilities and deferred inflows of resources	<u>(6,716,385)</u>
Total Net Position	<u>\$ 11,637,945</u>
Operating and nonoperating revenues	\$ 6,531,185
Operating and nonoperating expenses	<u>(6,137,830)</u>
Change in Net Position	<u>\$ 393,355</u>

Complete financial statements of the East Central Solid Waste Commission can be obtained from:

East Central Solid Waste Commission  
1756 – 180th Avenue  
Mora, Minnesota 55051

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

4. Summary of Significant Contingencies and Other Items

D. Joint Ventures (Continued)

East Central Regional Library

The East Central Regional Library was established by a joint powers agreement among Aitkin, Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties to provide an efficient and improved regional public library service. The Library Board comprises 18 members: one County Board member and two appointees from each member county. Mille Lacs County's contribution for 2018 was \$284,162.

Complete financial statements of the East Central Regional Library can be obtained from:

East Central Regional Library  
244 South Birch  
Cambridge, Minnesota 55008

Snake River Watershed Management Board

The Snake River Watershed Management Board (SRWMB) was established in April 1983 by Aitkin, Kanabec, Mille Lacs, and Pine Counties, pursuant to the provisions of Minn. Stat. § 471.59. The purpose of the SRWMB is to coordinate the member counties' water plans and to develop objectives to promote sound hydrologic management of water and related land resources.

The four-member Board consists of one County Commissioner from each of the participating counties. The Kanabec County Auditor/Treasurer is the fiscal agent for the SRWMB. The SRWMB is funded through an annual budget, and participation in the administrative costs are in the following percentages:

Aitkin County	20.8%
Kanabec County	49.5
Mille Lacs County	9.2
Pine County	20.5

Mille Lacs County provided \$4,379 in funding to the SRWMB during 2018. Upon dissolution, the personal property shall be returned to the member county contributing the same.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

4. Summary of Significant Contingencies and Other Items

D. Joint Ventures

Snake River Watershed Management Board (Continued)

Complete financial statements of the SRWMB can be obtained from:

Snake River Watershed Management Board  
Kanabec County Courthouse  
18 North Vine Street  
Mora, Minnesota 55051

Central Minnesota Emergency Medical Services Region

The Central Minnesota Emergency Medical Services Region was established in 2001 under Minn. Stat. § 471.59, to improve access, delivery, and effectiveness of the emergency medical services system; promote systematic and cost-effective delivery of services; and identify and address system needs within the member counties. The member counties are Benton, Cass, Chisago, Crow Wing, Isanti, Kanabec, Mille Lacs, Morrison, Pine, Sherburne, Stearns, Todd, Wadena, and Wright. The Region established a Board comprising one Commissioner from each member county. The Region's Board has financial responsibility, and Stearns County is the fiscal agent.

Complete financial information can be obtained from:

Central Minnesota Emergency Medical Services Region  
Administration Center  
705 Courthouse Square  
St. Cloud, Minnesota 56303-4701

Central Minnesota Emergency Services Board

The Central Minnesota Regional Radio Board was established in 2007 under the authority conferred upon the member parties by Minn. Stat. §§ 471.59 and 403.39. As of June 1, 2011, the Central Minnesota Regional Radio Board changed its name to the Central Minnesota Emergency Services Board. Members include the City of St. Cloud and the Counties of Benton, Big Stone, Douglas, Grant, Kandiyohi, Meeker, Mille Lacs, Morrison, Otter Tail, Pope, Sherburne, Stearns, Stevens, Swift, Todd, Traverse, Wadena, Wilkin, and Wright.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

4. Summary of Significant Contingencies and Other Items

D. Joint Ventures

Central Minnesota Emergency Services Board (Continued)

The purpose of the Central Minnesota Emergency Services Board is to provide for regional administration of enhancements to the Statewide Public Safety Radio and Communication System (ARMER) owned and operated by the State of Minnesota.

The Central Minnesota Emergency Services Board is composed of one Commissioner of each county appointed by their respective County Board and one City Council member appointed by the City Council, as provided in the Central Minnesota Emergency Services Board's by-laws.

In the event of dissolution of the Central Minnesota Emergency Services Board, all property, assets, and funds of the Board shall be distributed to the parties of the agreement upon termination in direct proportion to their participation and contribution. Any city or county that has withdrawn from the agreement prior to termination of the Board shall share in the distribution of property, assets, and funds of the Board only to the extent they shared in the original expense.

The Central Minnesota Emergency Services Board has no long-term debt. Financing is provided by the appropriations from member parties and by state and federal grants. During 2018, Mille Lacs County contributed \$14,290 to the Central Minnesota Emergency Services Board.

Complete financial information can be obtained from:

Central Minnesota Emergency Services Board  
City of St. Cloud  
Office of the Mayor  
City Hall  
400 Second Street South  
St. Cloud, Minnesota 56303

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

4. Summary of Significant Contingencies and Other Items (Continued)

E. Subsequent Event

On June 4, 2019, the County Board approved resolutions awarding the sale of General Obligation Capital Improvement and Equipment Bonds, Series 2019A, in the original aggregate amount of \$3,970,000, and awarding the sale of General Obligation Drainage Bonds, Series 2019B, in the original aggregate principal amount of \$1,195,000.



**REQUIRED SUPPLEMENTARY INFORMATION**

This page was left blank intentionally.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT A-1**

**BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Taxes	\$ 10,040,183	\$ 10,040,183	\$ 10,421,223	\$ 381,040
Special assessments	16,000	16,000	15,540	(460)
Licenses and permits	255,072	255,072	308,471	53,399
Intergovernmental	3,145,033	3,145,033	3,576,106	431,073
Charges for services	1,274,100	1,274,100	1,114,990	(159,110)
Fines and forfeits	55,100	55,100	120,970	65,870
Gifts and contributions	2,000	2,000	4,391	2,391
Investment earnings	80,000	80,000	238,958	158,958
Miscellaneous	522,000	522,000	602,680	80,680
<b>Total Revenues</b>	<b>\$ 15,389,488</b>	<b>\$ 15,389,488</b>	<b>\$ 16,403,329</b>	<b>\$ 1,013,841</b>
<b>Expenditures</b>				
<b>Current</b>				
<b>General government</b>				
Commissioners	\$ 229,441	\$ 229,441	\$ 253,920	\$ (24,479)
Court administrator	84,000	84,000	105,378	(21,378)
Law library	27,000	27,000	13,953	13,047
County administrator	1,206,016	1,206,016	1,238,256	(32,240)
Auditor-treasurer	426,114	426,114	433,811	(7,697)
Auditing	45,000	45,000	48,206	(3,206)
General administration	381,750	381,750	477,318	(95,568)
Information services	151,200	151,200	149,497	1,703
Data processing	81,700	81,700	83,363	(1,663)
Elections	52,500	52,500	50,334	2,166
County attorney	1,450,380	1,450,380	1,509,513	(59,133)
Victim emergency grant	157,642	157,642	147,302	10,340
Assessor	467,403	467,403	456,668	10,735
Land records and information	55,000	55,000	46,129	8,871
Zoning and environmental services	382,197	382,197	377,971	4,226
Building maintenance	350,805	350,805	294,373	56,432
Other general government	165,000	165,000	824,551	(659,551)
<b>Total general government</b>	<b>\$ 5,713,148</b>	<b>\$ 5,713,148</b>	<b>\$ 6,510,543</b>	<b>\$ (797,395)</b>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT A-1  
(Continued)**

**BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>Expenditures</b>				
<b>Current (Continued)</b>				
<b>Public safety</b>				
Sheriff	\$ 3,611,537	\$ 3,611,537	\$ 3,970,694	\$ (359,157)
Court security	409,413	409,413	396,087	13,326
Drug and alcohol contingency	1,000	1,000	-	1,000
Boat and water safety	106,283	106,283	94,609	11,674
Snowmobile safety enforcement	2,500	2,500	2,251	249
ATV grant	3,000	3,000	1,955	1,045
DARE program	2,500	2,500	5,443	(2,943)
Hooked on fishing account	1,000	1,000	39	961
Chaplaincy	300	300	406	(106)
DWI forfeiture	2,000	2,000	6,888	(4,888)
DWI assessment	500	500	-	500
Drug forfeiture	2,000	2,000	1,473	527
Fleeing an officer forfeiture	100	100	285	(185)
Communications	10,000	10,000	20,852	(10,852)
Records system	54,000	54,000	59,686	(5,686)
Permit to carry	63,554	63,554	61,230	2,324
Animal control	16,000	16,000	17,558	(1,558)
Coroner	63,530	63,530	63,530	-
County jail	3,088,616	3,088,616	3,215,407	(126,791)
Prisoner account	185,000	185,000	162,928	22,072
Probation	982,323	982,323	848,303	134,020
Case load reduction account	146,034	146,034	132,586	13,448
911 services and civil defense	128,934	128,934	76,694	52,240
E-911	58,000	58,000	97,958	(39,958)
Public safety answering point	875,598	875,598	796,578	79,020
<b>Total public safety</b>	<b>\$ 9,813,722</b>	<b>\$ 9,813,722</b>	<b>\$ 10,033,440</b>	<b>\$ (219,718)</b>
<b>Sanitation</b>				
Solid waste	\$ 147,906	\$ 147,906	\$ 150,185	\$ (2,279)
<b>Culture and recreation</b>				
Historical society	\$ 9,000	\$ 9,000	\$ 9,000	\$ -
Snowmobile trails	-	-	76,233	(76,233)
<b>Total culture and recreation</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 85,233</b>	<b>\$ (76,233)</b>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

***EXHIBIT A-1  
(Continued)***

**BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>Expenditures</b>				
<b>Current (Continued)</b>				
<b>Conservation of natural resources</b>				
County agricultural society	\$ 17,000	\$ 17,000	\$ 17,000	\$ -
County extension service	93,732	93,732	75,494	18,238
Soil and water conservation	119,239	119,239	135,728	(16,489)
Aquatic invasive species aid	117,750	117,750	80,566	37,184
Environmental resources	115,946	115,946	113,505	2,441
Other conservation	4,379	4,379	4,379	-
<b>Total conservation of natural resources</b>	<b>\$ 468,046</b>	<b>\$ 468,046</b>	<b>\$ 426,672</b>	<b>\$ 41,374</b>
<b>Economic development</b>				
Community development	\$ 79,619	\$ 79,619	\$ 127,727	\$ (48,108)
Economic development	-	-	4,583	(4,583)
<b>Total economic development</b>	<b>\$ 79,619</b>	<b>\$ 79,619</b>	<b>\$ 132,310</b>	<b>\$ (52,691)</b>
<b>Intergovernmental</b>				
<b>Culture and recreation</b>				
Library	\$ 297,635	\$ 297,635	\$ 284,162	\$ 13,473
<b>Total Expenditures</b>	<b>\$ 16,529,076</b>	<b>\$ 16,529,076</b>	<b>\$ 17,622,545</b>	<b>\$ (1,093,469)</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>\$ (1,139,588)</b>	<b>\$ (1,139,588)</b>	<b>\$ (1,219,216)</b>	<b>\$ (79,628)</b>
<b>Other Financing Sources (Uses)</b>				
Transfers in	\$ 1,139,947	\$ 1,139,947	\$ 209,909	\$ (930,038)
Transfers out	-	-	(50,000)	(50,000)
Proceeds from sale of capital assets	-	-	19,380	19,380
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 1,139,947</b>	<b>\$ 1,139,947</b>	<b>\$ 179,289</b>	<b>\$ (960,658)</b>
<b>Net Change in Fund Balance</b>	<b>\$ 359</b>	<b>\$ 359</b>	<b>\$ (1,039,927)</b>	<b>\$ (1,040,286)</b>
<b>Fund Balance – January 1</b>	<b>7,403,713</b>	<b>7,403,713</b>	<b>7,403,713</b>	<b>-</b>
<b>Fund Balance – December 31</b>	<b>\$ 7,404,072</b>	<b>\$ 7,404,072</b>	<b>\$ 6,363,786</b>	<b>\$ (1,040,286)</b>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

*EXHIBIT A-2*

**BUDGETARY COMPARISON SCHEDULE  
ROAD AND BRIDGE SPECIAL REVENUE FUND  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Taxes	\$ 1,260,000	\$ 1,260,000	\$ 1,341,779	\$ 81,779
Licenses and permits	10,000	10,000	14,750	4,750
Intergovernmental	8,942,883	8,942,883	8,526,612	(416,271)
Charges for services	457,818	457,818	90,409	(367,409)
Miscellaneous	49,250	49,250	10,433	(38,817)
<b>Total Revenues</b>	<b>\$ 10,719,951</b>	<b>\$ 10,719,951</b>	<b>\$ 9,983,983</b>	<b>\$ (735,968)</b>
<b>Expenditures</b>				
<b>Current</b>				
<b>Highways and streets</b>				
Administration	\$ 355,075	\$ 355,075	\$ 499,952	\$ (144,877)
Construction	8,994,192	8,994,192	8,147,542	846,650
Maintenance	1,525,914	1,525,914	1,291,082	234,832
Equipment maintenance and shop	521,949	521,949	594,027	(72,078)
Summer help	7,501	7,501	-	7,501
Public works surveyor	70,172	70,172	90,172	(20,000)
<b>Total highways and streets</b>	<b>\$ 11,474,803</b>	<b>\$ 11,474,803</b>	<b>\$ 10,622,775</b>	<b>\$ 852,028</b>
<b>Intergovernmental</b>				
Highways and streets	248,000	248,000	288,365	(40,365)
<b>Total Expenditures</b>	<b>\$ 11,722,803</b>	<b>\$ 11,722,803</b>	<b>\$ 10,911,140</b>	<b>\$ 811,663</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>\$ (1,002,852)</b>	<b>\$ (1,002,852)</b>	<b>\$ (927,157)</b>	<b>\$ 75,695</b>
<b>Other Financing Sources (Uses)</b>				
Transfers in	\$ 1,006,337	\$ 1,006,337	\$ 629,121	\$ (377,216)
Proceeds from sale of capital assets	-	-	22,732	22,732
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 1,006,337</b>	<b>\$ 1,006,337</b>	<b>\$ 651,853</b>	<b>\$ (354,484)</b>
<b>Net Change in Fund Balance</b>	<b>\$ 3,485</b>	<b>\$ 3,485</b>	<b>\$ (275,304)</b>	<b>\$ (278,789)</b>
<b>Fund Balance – January 1</b>	<b>2,277,796</b>	<b>2,277,796</b>	<b>2,277,796</b>	<b>-</b>
<b>Increase (decrease) in inventories</b>	<b>-</b>	<b>-</b>	<b>32,349</b>	<b>32,349</b>
<b>Fund Balance – December 31</b>	<b>\$ 2,281,281</b>	<b>\$ 2,281,281</b>	<b>\$ 2,034,841</b>	<b>\$ (246,440)</b>

The notes to the required supplementary information are an integral part of this schedule.

Page 86

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT A-3**

**BUDGETARY COMPARISON SCHEDULE  
COMMUNITY AND VETERAN SERVICES SPECIAL REVENUE FUND  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Taxes	\$ 4,552,258	\$ 4,552,258	\$ 4,611,187	\$ 58,929
Intergovernmental	6,061,069	6,061,069	7,019,440	958,371
Charges for services	726,670	726,670	838,317	111,647
Gifts and contributions	500	500	700	200
Miscellaneous	848,010	848,010	485,683	(362,327)
<b>Total Revenues</b>	<b>\$ 12,188,507</b>	<b>\$ 12,188,507</b>	<b>\$ 12,955,327</b>	<b>\$ 766,820</b>
<b>Expenditures</b>				
<b>Current</b>				
<b>General government</b>				
Veteran services	\$ 151,979	\$ 151,979	\$ 149,964	\$ 2,015
<b>Human services</b>				
Income maintenance	\$ 2,410,101	\$ 2,410,101	\$ 2,296,896	\$ 113,205
Social services	8,873,916	8,873,916	8,316,684	557,232
<b>Total human services</b>	<b>\$ 11,284,017</b>	<b>\$ 11,284,017</b>	<b>\$ 10,613,580</b>	<b>\$ 670,437</b>
<b>Health</b>				
Public health	\$ 752,511	\$ 752,511	\$ 755,220	\$ (2,709)
<b>Total Expenditures</b>	<b>\$ 12,188,507</b>	<b>\$ 12,188,507</b>	<b>\$ 11,518,764</b>	<b>\$ 669,743</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,436,563</b>	<b>\$ 1,436,563</b>
<b>Fund Balance – January 1</b>	<b>5,868,694</b>	<b>5,868,694</b>	<b>5,868,694</b>	<b>-</b>
<b>Fund Balance – December 31</b>	<b>\$ 5,868,694</b>	<b>\$ 5,868,694</b>	<b>\$ 7,305,257</b>	<b>\$ 1,436,563</b>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

***EXHIBIT A-4***

**SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS  
OTHER POSTEMPLOYMENT BENEFITS  
DECEMBER 31, 2018**

	<u>2018</u>
<b>Total OPEB Liability</b>	
Service cost	\$ 138,023
Interest	65,301
Benefit payments	<u>(65,821)</u>
<b>Net change in total OPEB liability</b>	<b>\$ 137,503</b>
<b>Total OPEB Liability – Beginning, as restated</b>	<u><b>1,873,451</b></u>
<b>Total OPEB Liability – Ending</b>	<u><u><b>\$ 2,010,954</b></u></u>
Covered-employee payroll	\$ 14,446,958
Total OPEB liability (asset) as a percentage of covered-employee payroll	13.92%

This schedule is intended to show information for ten years. Additional years will be displayed as they become available.



**MILLE LACS COUNTY  
MILACA, MINNESOTA**

*EXHIBIT A-5*

**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY  
PERA GENERAL EMPLOYEES RETIREMENT PLAN  
DECEMBER 31, 2018**

<b>Measurement Date</b>	<b>Employer's Proportion of the Net Pension Liability (Asset)</b>	<b>Employer's Proportionate Share of the Net Pension Liability (Asset) (a)</b>	<b>State's Proportionate Share of the Net Pension Liability Associated with Mille Lacs County (b)</b>	<b>Employer's Proportionate Share of the Net Pension Liability and the State's Related Share of the Net Pension Liability (Asset) (a + b)</b>	<b>Covered Payroll (c)</b>	<b>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll (a/c)</b>	<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>
2018	0.1443 %	\$ 8,005,172	\$ 262,525	\$ 8,267,697	\$ 9,698,405	82.54 %	79.53 %
2017	0.1403	8,956,659	112,592	9,069,251	9,035,988	99.12	75.90
2016	0.1350	10,961,330	143,093	11,104,423	8,375,446	130.87	68.91
2015	0.1397	7,239,979	N/A	7,239,979	8,211,771	88.17	78.19

This schedule is intended to show information for ten years. Additional years will be displayed as they become available.  
The measurement date for each year is June 30.  
N/A – Not Applicable

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

*EXHIBIT A-6*

**SCHEDULE OF CONTRIBUTIONS  
PERA GENERAL EMPLOYEES RETIREMENT PLAN  
DECEMBER 31, 2018**

<b>Year Ending</b>	<b>Statutorily Required Contributions (a)</b>	<b>Actual Contributions in Relation to Statutorily Required Contributions (b)</b>	<b>Contribution (Deficiency) Excess (b - a)</b>	<b>Covered Payroll (c)</b>	<b>Actual Contributions as a Percentage of Covered Payroll (b/c)</b>
2018	\$ 761,561	\$ 761,561	\$ -	\$ 10,154,133	7.50 %
2017	696,444	696,444	-	9,285,923	7.50
2016	655,672	655,672	-	8,742,282	7.50
2015	621,767	621,767	-	8,290,223	7.50

This schedule is intended to show information for ten years. Additional years will be displayed as they become available.  
The County's year-end is December 31.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT A-7**

**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY  
PERA PUBLIC EMPLOYEES POLICE AND FIRE PLAN  
DECEMBER 31, 2018**

<b>Measurement Date</b>	<b>Employer's Proportion of the Net Pension Liability (Asset)</b>	<b>Employer's Proportionate Share of the Net Pension Liability (Asset) (a)</b>	<b>Covered Payroll (b)</b>	<b>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll (a/b)</b>	<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>
2018	0.2384 %	\$ 2,541,098	\$ 2,513,063	101.12 %	88.84 %
2017	0.2220	2,997,264	2,280,498	131.43	85.43
2016	0.1830	7,344,108	1,760,704	417.11	63.88
2015	0.1810	2,056,584	1,662,624	123.70	86.61

This schedule is intended to show information for ten years. Additional years will be displayed as they become available. The measurement date for each year is June 30.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

*EXHIBIT A-8*

**SCHEDULE OF CONTRIBUTIONS  
PERA PUBLIC EMPLOYEES POLICE AND FIRE PLAN  
DECEMBER 31, 2018**

<b>Year Ending</b>	<b>Statutorily Required Contributions (a)</b>	<b>Actual Contributions in Relation to Statutorily Required Contributions (b)</b>	<b>Contribution (Deficiency) Excess (b – a)</b>	<b>Covered Payroll (c)</b>	<b>Actual Contributions as a Percentage of Covered Payroll (b/c)</b>
2018	\$ 414,224	\$ 414,224	\$ -	\$ 2,556,368	16.20 %
2017	396,476	396,476	-	2,447,381	16.20
2016	321,902	321,902	-	1,987,052	16.20
2015	275,247	275,247	-	1,699,054	16.20

This schedule is intended to show information for ten years. Additional years will be displayed as they become available.  
The County's year-end is December 31.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT A-9**

**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY  
PERA PUBLIC EMPLOYEES LOCAL GOVERNMENT CORRECTIONAL SERVICE RETIREMENT PLAN  
DECEMBER 31, 2018**

<b>Measurement Date</b>	<b>Employer's Proportion of the Net Pension Liability (Asset)</b>	<b>Employer's Proportionate Share of the Net Pension Liability (Asset) (a)</b>	<b>Covered Payroll (b)</b>	<b>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll (a/b)</b>	<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>
2018	0.9028 %	\$ 148,484	\$ 1,843,896	8.05 %	97.64 %
2017	1.0800	3,078,011	2,153,767	142.91	67.89
2016	1.1200	4,091,517	2,111,303	193.79	58.16
2015	1.1680	180,882	2,098,927	8.62	96.95

This schedule is intended to show information for ten years. Additional years will be displayed as they become available. The measurement date for each year is June 30.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

*EXHIBIT A-10*

**SCHEDULE OF CONTRIBUTIONS  
PERA PUBLIC EMPLOYEES LOCAL GOVERNMENT CORRECTIONAL SERVICE RETIREMENT PLAN  
DECEMBER 31, 2018**

<b>Year Ending</b>	<b>Statutorily Required Contributions (a)</b>	<b>Actual Contributions in Relation to Statutorily Required Contributions (b)</b>	<b>Contribution (Deficiency) Excess (b - a)</b>	<b>Covered Payroll (c)</b>	<b>Actual Contributions as a Percentage of Covered Payroll (b/c)</b>
2018	\$ 154,912	\$ 154,912	\$ -	\$ 1,770,420	8.75 %
2017	177,245	177,245	-	2,025,659	8.75
2016	187,202	187,202	-	2,139,451	8.75
2015	185,187	185,187	-	2,116,421	8.75

This schedule is intended to show information for ten years. Additional years will be displayed as they become available.  
The County's year-end is December 31.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE YEAR ENDED DECEMBER 31, 2018

1. Budgetary Information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds, except for the Ditch Special Revenue Fund, the Debt Service Fund, and the Capital Projects Fund. All annual appropriations lapse at fiscal year-end unless specifically carried over to the next budget year by Board action.

On or before mid-June of each year, all departments and agencies submit requests for appropriations to the Administrative Services Offices so that a budget can be prepared. Before September 31, the proposed budget is presented to the County Board for review. The Board holds public hearings, and a final budget must be prepared and adopted no later than December 31.

The appropriated budget is prepared by fund, function, and department. The County's department heads may make transfers of appropriations within a department. Transfers of appropriations between departments require approval of the County Board. The legal level of budgetary control (the level at which expenditures may not legally exceed appropriations) is the function level.

2. Excess of Expenditures Over Appropriations

The following major governmental funds had expenditures in excess of budget at the function level for the year ended December 31, 2018:

	<u>Expenditures</u>	<u>Final Budget</u>	<u>Excess</u>
General Fund			
Current			
General government	\$ 6,510,543	\$ 5,713,148	\$ 797,395
Public safety	10,033,440	9,813,722	219,718
Sanitation	150,185	147,906	2,279
Culture and recreation	85,233	9,000	76,233
Economic development	132,310	79,619	52,691
Road and Bridge Special Revenue Fund			
Intergovernmental			
Highways and streets	288,365	248,000	40,365
Community and Veteran Services			
Special Revenue Fund			
Current			
Health	755,220	752,511	2,709

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

3. Other Postemployment Benefits

In 2018, Mille Lacs County implemented Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. See Note 3.D. in the notes to the financial statements for additional information regarding the County's other postemployment benefits.

4. Employer Contributions to Other Postemployment Benefits

Assets have not been accumulated in a trust that meets the criteria in paragraph four of GASB Statement 75 to pay related benefits.

5. Other Postemployment Benefits – Changes in Significant Plan Provisions, Actuarial Methods, and Assumptions

The following changes in actuarial assumptions occurred in 2018:

- The actuarial cost method used changed from the Projected Unit Credit to Entry Age Normal Percent of Pay.
- The health care trend rates were changed to better anticipate short-term and long-term medical increases.
- The mortality tables were updated from the RP-2014 White Collar Mortality Tables with MP-2015 Generational Improvement Scale (with Blue Collar adjustment for Police and Fire personnel) to the RP-2014 White Collar Mortality Tables (de-trended to 2006) and then projected beyond the valuation date using scale MP-2017 (with Blue Collar adjustment for Police and Fire personnel).
- The retirement and withdrawal tables for all employees were updated.
- The discount rate was changed from 3.50 percent to 3.30 percent.

The following change in plan provisions occurred in 2018:

- The Teamsters Clerical unit declassified, and there are no longer active employees in that union.



**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

6. Defined Benefit Pension Plans – Changes in Significant Plan Provisions, Actuarial Methods, and Assumptions

The following changes were reflected in the valuation performed on behalf of the Public Employees Retirement Association for the fiscal year June 30:

General Employees Retirement Plan

2018

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase rate was changed from 1.00 percent per year through 2044 and 2.50 percent per year thereafter, to 1.25 percent per year.

2017

- The Combined Service Annuity (CSA) loads were changed from 0.80 percent for active members and 60 percent for vested and non-vested deferred members (30 percent for deferred Minneapolis Employees Retirement Fund members). The revised CSA loads are now 0.00 percent for active member liability, 15 percent for vested deferred member liability, and 3.00 percent for non-vested deferred member liability.
- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year for all years to 1.00 percent per year through 2044, and 2.50 percent per year thereafter.
- Minneapolis Employees Retirement Fund plan provisions change the employer supplemental contribution to \$21 million in calendar years 2017 and 2018, and returns to \$31 million through calendar year 2031. The state's required contribution is \$16 million in PERA's fiscal years 2018 and 2019, and returns to \$6 million annually through calendar year 2031.

2016

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2035 and 2.50 percent per year thereafter, to 1.00 percent for all future years.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

6. Defined Benefit Pension Plans – Changes in Significant Plan Provisions, Actuarial Methods, and Assumptions

General Employees Retirement Plan

2016 (Continued)

- The assumed investment rate was changed from 7.90 percent to 7.50 percent. The single discount rate was also changed from 7.90 percent to 7.50 percent.
- Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed payroll growth and inflation were decreased by 0.25 percent. Payroll growth was reduced from 3.50 percent to 3.25 percent. Inflation was reduced from 2.75 percent to 2.50 percent.

Public Employees Police and Fire Plan

2018

- The mortality projection scale was changed from MP-2016 to MP-2017.
- Post-retirement benefit increases changed to 1.00 percent for all years, with no trigger.
- An end date of July 1, 2048, was added to the existing \$9.0 million state contribution. Additionally, annual state aid will equal \$4.5 million in fiscal years 2019 and 2020, and \$9.0 million thereafter, until the plan reaches 100 percent funding, or July 1, 2048, if earlier.
- Members contributions were changed effective January 1, 2019, and January 1, 2020, from 10.80 percent to 11.30 and 11.80 percent of pay, respectively. Employer contributions were changed effective January 1, 2019, and January 1, 2020, from 16.20 percent to 16.95 and 17.70 percent of pay, respectively. Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018.
- Deferred augmentation was changed to 0.00 percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

6. Defined Benefit Pension Plans – Changes in Significant Plan Provisions, Actuarial Methods, and Assumptions

Public Employees Police and Fire Plan (Continued)

2017

- The assumed salary increases were changed as recommended in the June 30, 2016, experience study. The net effect is proposed rates that average 0.34 percent lower than the previous rates.
- The assumed rates of retirement were changed, resulting in fewer retirements.
- The CSA load was 30 percent for vested and non-vested, deferred members. The CSA has been changed to 33 percent for vested members and 2.00 percent for non-vested members.
- The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016. The base mortality table for disabled annuitants was changed from the RP-2000 disabled mortality table to the mortality table assumed for healthy retirees.
- The assumed termination rates were decreased to 3.00 percent for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall.
- The assumed percentage of married female members was decreased from 65 percent to 60 percent.
- The assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females.
- The assumed percentage of female members electing joint and survivor annuities was increased.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

6. Defined Benefit Pension Plans – Changes in Significant Plan Provisions, Actuarial Methods, and Assumptions

Public Employees Police and Fire Plan

2017 (Continued)

- The assumed post-retirement benefit increase rate was changed from 1.00 percent for all years to 1.00 percent per year through 2064 and 2.50 percent thereafter.
- The single discount rate was changed from 5.60 percent per annum to 7.50 percent per annum.

2016

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2037 and 2.50 percent per year thereafter, to 1.00 percent for all future years.
- The assumed investment rate was changed from 7.90 percent to 7.50 percent. The single discount rate was changed from 7.90 percent to 5.60 percent.
- The assumed payroll growth and inflation were decreased by 0.25 percent. Payroll growth was reduced from 3.50 percent to 3.25 percent. Inflation was reduced from 2.75 percent to 2.50 percent.

Public Employees Local Government Correctional Service Retirement Plan

2018

- The single discount rate was changed from 5.96 percent per annum to 7.50 percent per annum.
- The mortality projection scale was changed from MP-2016 to MP-2017.
- The assumed post-retirement benefit increase was changed from 2.50 percent per year to 2.00 percent per year.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

6. Defined Benefit Pension Plans – Changes in Significant Plan Provisions, Actuarial Methods, and Assumptions

Public Employees Local Government Correctional Service Retirement Plan (Continued)

2017

- The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016 and is applied to healthy and disabled members. The base mortality table for disabled annuitants was changed from the RP-2000 disabled mortality table to the RP-2014 disabled annuitant mortality table (with future mortality improvement according to Scale MP-2016).
- The CSA load was 30 percent for vested and non-vested, deferred members. The CSA has been changed to 35 percent for vested members and 1.00 percent for non-vested members.
- The single discount rate was changed from 5.31 percent per annum to 5.96 percent per annum.

2016

- The assumed investment rate was changed from 7.90 percent to 7.50 percent. The single discount rate was changed from 7.90 percent to 5.31 percent.
- The assumed payroll growth and inflation were decreased by 0.25 percent. Payroll growth was reduced from 3.50 percent to 3.25 percent. Inflation was reduced from 2.75 percent to 2.50 percent.

This page was left blank intentionally.

**SUPPLEMENTARY INFORMATION**

This page was left blank intentionally.



**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**FIDUCIARY FUND**

Agency Fund - to account for assets held by the County as an agent for other governmental units, individuals, private organizations, or other funds.

This page was left blank intentionally.

MILLE LACS COUNTY  
MILACA, MINNESOTA

EXHIBIT B-1

STATEMENT OF CHANGES IN ASSETS AND LIABILITIES  
AGENCY FUND  
FOR THE YEAR ENDED DECEMBER 31, 2018

	<u>Balance January 1</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance December 31</u>
<b><u>Assets</u></b>				
Cash and pooled investments	<u>\$ 1,206,042</u>	<u>\$ 19,817,269</u>	<u>\$ 20,735,013</u>	<u>\$ 288,298</u>
<b><u>Liabilities</u></b>				
Due to other governments	<u>\$ 1,206,042</u>	<u>\$ 19,817,269</u>	<u>\$ 20,735,013</u>	<u>\$ 288,298</u>

This page was left blank intentionally.

## **OTHER SCHEDULES**

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**BALANCE SHEET – BY DITCH  
DITCH SPECIAL REVENUE FUND  
DECEMBER 31, 2018**

	<u>Assets</u>		<u>Liabilities</u>
	<u>Cash and Pooled Investments</u>		<u>Advances From Other Funds</u>
		<u>Accounts Payable</u>	
<b>County Ditch</b>			
1	\$ -	\$ 32	\$ 7,443
2	5,727	37	1,813
3	51,497	37	-
4	31,543	22	-
5	6,135	13	-
6	871	2	-
7	189	7	-
11	8,140	14	-
14	135	36	67,722
<b>Judicial Ditch</b>			
3	(61)	-	-
<b>Total</b>	<u>\$ 104,176</u>	<u>\$ 200</u>	<u>\$ 76,978</u>

**EXHIBIT C-1**

<b>Total Liabilities</b>	<b>Fund Balance</b>			<b>Total Liabilities and Fund Balance</b>
	<b>Restricted for Ditch Maintenance and Repairs</b>	<b>Unassigned</b>	<b>Total Fund Balance</b>	
\$ 7,475	\$ -	\$ (7,475)	\$ (7,475)	\$ -
1,850	3,877	-	3,877	5,727
37	51,460	-	51,460	51,497
22	31,521	-	31,521	31,543
13	6,122	-	6,122	6,135
2	869	-	869	871
7	182	-	182	189
14	8,126	-	8,126	8,140
67,758	-	(67,623)	(67,623)	135
-	-	(61)	(61)	(61)
<b>\$ 77,178</b>	<b>\$ 102,157</b>	<b>\$ (75,159)</b>	<b>\$ 26,998</b>	<b>\$ 104,176</b>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT C-2**

**SCHEDULE OF INTERGOVERNMENTAL REVENUE  
FOR THE YEAR ENDED DECEMBER 31, 2018**

**Appropriations and Shared Revenue**

**State**

Highway users tax	\$	4,033,539
County program aid		1,679,723
Riparian buffer aid		50,000
PERA rate reimbursement		30,786
Disparity reduction aid		24,711
Police aid		281,303
PERA state aid		82,656
Indian casino aid		78,016
Enhanced 911		101,937
SCORE		73,224
Aquatic invasive species aid		95,242
Market value credit		222,015
Out-of-home placement aid		430,765

**Total appropriations and shared revenue** **\$ 7,183,917**

**Reimbursement for Services**

**State**

Minnesota Department of Human Services	\$	1,573,130
Minnesota Department of Transportation		346,187

**Total reimbursement for services** **\$ 1,919,317**

**Payments**

**Local**

Payments in lieu of taxes	\$	244,508
Other		231,632

**Total payments** **\$ 476,140**

**Grants**

**State**

Minnesota Department/Board of		
Public Safety	\$	23,724
Commerce		106,687
Health		148,535
Natural Resources		102,525
Human Services		1,353,270
Veterans Affairs		10,000
Corrections		210,253
Transportation		991,497
Water and Soil Resources		128,513
Peace Officer Standards and Training Board		35,409
Secretary of State		30,720

**Total state** **\$ 3,141,133**



MILLE LACS COUNTY  
MILACA, MINNESOTA

*EXHIBIT C-2*  
*(Continued)*

SCHEDULE OF INTERGOVERNMENTAL REVENUE  
FOR THE YEAR ENDED DECEMBER 31, 2018

**Grants (Continued)**

**Federal**

Department of Agriculture	\$ 301,817
Housing and Urban Development	87,894
Justice	119,756
Transportation	3,158,856
Education	2,263
Health and Human Services	2,743,312
Homeland Security	33,022
	<hr/>
<b>Total federal</b>	<b>\$ 6,446,920</b>
	<hr/>
<b>Total state and federal grants</b>	<b>\$ 9,588,053</b>
	<hr/>
Build America Bonds interest subsidy	<b>\$ 15,381</b>
	<hr/>
<b>Total Intergovernmental Revenue</b>	<b>\$ 19,182,808</b>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT C-3**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

<b>Federal Grantor Pass-Through Agency Program or Cluster Title</b>	<b>Federal CFDA Number</b>	<b>Pass-Through Grant Numbers</b>	<b>Expenditures</b>
<b>U.S. Department of Agriculture</b>			
Passed through Minnesota Department of Health Special Supplemental Nutrition Program for Women, Infants, and Children	10.557	172MN004W1003	\$ 111,657
Passed through Minnesota Department of Human Services SNAP Cluster State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561	182MN101S2514	<u>190,160</u>
<b>Total U.S. Department of Agriculture</b>			<b>\$ 301,817</b>
<b>U.S. Department of Housing and Urban Development</b>			
Passed through Minnesota Department of Employment and Economic Development Community Development Block Grants/State's Program and Non-entitlement Grants in Hawaii	14.228	B18DC270001	<u>\$ 87,894</u>
<b>U.S. Department of Justice</b>			
Passed through Minnesota Department of Public Safety Crime Victim Assistance	16.575	2017VAGX0080	<u>\$ 119,756</u>
<b>U.S. Department of Transportation</b>			
Passed through Minnesota Department of Transportation Highway Planning and Construction Cluster Highway Planning and Construction	20.205	00048	\$ 3,150,389
Passed through Minnesota Department of Public Safety Highway Safety Cluster State and Community Highway Safety	20.600	18X920564MN17	1,533
National Priority Safety Programs	20.616	18X920405EMN17	3,528
Minimum Penalties for Repeat Offenders for Driving While Intoxicated	20.608	18X9204020MN17	<u>3,406</u>
<b>Total U.S. Department of Transportation</b>			<b>\$ 3,158,856</b>
<b>U.S. Department of Education</b>			
Passed through Minnesota Department of Health Special Education – Grants for Infants and Families	84.181	H181A150029	<u>\$ 2,263</u>
<b>U.S. Department of Health and Human Services</b>			
Passed through Minnesota Department of Health Public Health Emergency Preparedness	93.069	NU90TP922026	\$ 40,104
Universal Newborn Hearing Screening	93.251	6NUR3DD000842-05-01	900

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT C-3  
(Continued)**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

<b>Federal Grantor Pass-Through Agency Program or Cluster Title</b>	<b>Federal CFDA Number</b>	<b>Pass-Through Grant Numbers</b>	<b>Expenditures</b>
<b>U.S. Department of Health and Human Services</b>			
Passed through Minnesota Department of Health (Continued)			
TANF Cluster			
Temporary Assistance for Needy Families (Total Temporary Assistance for Needy Families 93.558 \$353,663)	93.558	NGA1801MNTANF	15,045
Maternal and Child Health Services Block Grant to the States	93.994	B04MC30621	9,979
Passed through Minnesota Department of Human Services			
Promoting Safe and Stable Families			
TANF Cluster			
Temporary Assistance for Needy Families (Total Temporary Assistance for Needy Families 93.558 \$353,663)	93.558	1801MNTANF	338,618
Child Support Enforcement	93.563	1804MNCSES	152,705
Child Support Enforcement (Total Child Support Enforcement 93.563 \$559,687)	93.563	1804MNCES	406,982
Community-Based Child Abuse Prevention Grants CCDF Cluster	93.590	G-1702MNFPRG	27,130
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	G1801MNCCDF	13,435
Stephanie Tubbs Jones Child Welfare Services Program	93.645	G-1701MNCWSS	10,487
Foster Care Title IV-E	93.658	1701MNF	495,418
Social Services Block Grant	93.667	G-1801MNSOSR	195,653
Chafee Foster Care Independence Program	93.674	G-1801MNCILP	9,372
Children's Health Insurance Program Medicaid Cluster	93.767	1805MN5R21	197
Medical Assistance Program	93.778	1805MN5ADM	981,784
Medical Assistance Program (Total Medical Assistance Program 93.778 \$993,718)	93.778	1805MN5MAP	11,934
<b>Total U.S. Department of Health and Human Services</b>			<b>\$ 2,720,838</b>
<b>U.S. Department of Homeland Security</b>			
Passed through Minnesota Department of Natural Resources			
Boating Safety Financial Assistance	97.012	Not provided	\$ 12,788
Passed through Minnesota Department of Public Safety			
Emergency Management Performance Grants	97.042	Not provided	40,411
<b>Total U.S. Department of Homeland Security</b>			<b>\$ 53,199</b>
<b>Total Federal Awards</b>			<b>\$ 6,444,623</b>

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**EXHIBIT C-3  
(Continued)**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

<b>Federal Grantor Pass-Through Agency Program or Cluster Title</b>	<b>Federal CFDA Number</b>	<b>Pass-Through Grant Numbers</b>	<b>Expenditures</b>
<b>Totals by Cluster</b>			
Total expenditures for SNAP Cluster			\$ 190,160
Total expenditures for Highway Planning and Construction Cluster			3,150,389
Total expenditures for Highway Safety Cluster			5,061
Total expenditures for TANF Cluster			353,663
Total expenditures for CCDF Cluster			13,435
Total expenditures for Medicaid Cluster			993,718

The County did not pass any federal awards through to subrecipients during the year ended December 31, 2018.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

---

---

1. Reporting Entity

The Schedule of Expenditures of Federal Awards presents the activities of federal award programs expended by Mille Lacs County. The County's reporting entity is defined in Note 1 to the financial statements.

2. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of Mille Lacs County under programs of the federal government for the year ended December 31, 2018. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of Mille Lacs County, it is not intended to and does not present the financial position, changes in net position, or cash flows of Mille Lacs County.

3. Summary of Significant Accounting Policies

Expenditures reported on the schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Mille Lacs County has elected to not use the ten percent de minimis indirect cost rate allowed under the Uniform Guidance.

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

---

---

4. Reconciliation to Schedule of Intergovernmental Revenue

Federal grant revenue per Schedule of Intergovernmental Revenue	\$ 6,446,920
Grants received more than 60 days after year-end, unavailable in 2018	
Promoting Safe and Stable Families	2,590
Temporary Assistance for Needy Families	107,919
Community-Based Child Abuse Prevention Grants	7,148
Stephanie Tubbs Jones Child Welfare Services Program	2,544
Chafee Foster Care Independence Program	3,428
Emergency Management Performance Grants	20,177
Unavailable in 2017, recognized as revenue in 2018	
Promoting Safe and Stable Families	(3,002)
Temporary Assistance for Needy Families	(112,651)
Child Support Enforcement	(19,500)
Community-Based Child Abuse Prevention Grants	(4,492)
Stephanie Tubbs Jones Child Welfare Services Program	(2,505)
Chafee Foster Care Independence Program	(3,953)
	<hr/>
Expenditures Per Schedule of Expenditures of Federal Awards	<u>\$ 6,444,623</u>



This page was left blank intentionally.





JULIE BLAHA  
STATE AUDITOR

# STATE OF MINNESOTA

## OFFICE OF THE STATE AUDITOR

SUITE 500  
525 PARK STREET  
SAINT PAUL, MN 55103-2139

(651) 296-2551 (Voice)  
(651) 296-4755 (Fax)  
state.auditor@state.mn.us (E-mail)  
1-800-627-3529 (Relay Service)

### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

#### Independent Auditor's Report

Board of County Commissioners  
Mille Lacs County  
Milaca, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Mille Lacs County, Minnesota, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated September 24, 2019.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Mille Lacs County's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over financial reporting.

A deficiency in internal control over financial reporting exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control over financial reporting such that there is a reasonable possibility that a material misstatement of the County's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control over financial reporting that is less severe than a material weakness, yet important enough to merit the attention of those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit, we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. We did identify a deficiency in internal control over financial reporting, described in the accompanying Schedule of Findings and Questioned Costs as item 1996-001, that we consider to be a significant deficiency.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Mille Lacs County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Minnesota Legal Compliance**

The *Minnesota Legal Compliance Audit Guide for Counties*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, contains seven categories of compliance to be tested in connection with the audit of the County's financial statements: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing. Our audit considered all of the listed categories, except that we did not test for compliance with the provisions for tax increment financing because the County administers no tax increment financing districts.

In connection with our audit, nothing came to our attention that caused us to believe that Mille Lacs County failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Counties*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the County's noncompliance with the above referenced provisions.

## **Mille Lacs County's Response to Finding**

Mille Lacs County's response to the internal control finding identified in our audit is described in the Corrective Action Plan. The County's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting, compliance, and the provisions of the *Minnesota Legal Compliance Audit Guide for Counties* and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance. Accordingly, this communication is not suitable for any other purpose.

*/s/Julie Blaha*

JULIE BLAHA  
STATE AUDITOR

*/s/Greg Hierlinger*

GREG HIERLINGER, CPA  
DEPUTY STATE AUDITOR

September 24, 2019

This page was left blank intentionally.



JULIE BLAHA  
STATE AUDITOR

# STATE OF MINNESOTA

## OFFICE OF THE STATE AUDITOR

SUITE 500  
525 PARK STREET  
SAINT PAUL, MN 55103-2139

(651) 296-2551 (Voice)  
(651) 296-4755 (Fax)  
state.auditor@state.mn.us (E-mail)  
1-800-627-3529 (Relay Service)

### REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE

#### Independent Auditor's Report

Board of County Commissioners  
Mille Lacs County  
Milaca, Minnesota

#### **Report on Compliance for the Major Federal Program**

We have audited Mille Lacs County's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on the County's major federal program for the year ended December 31, 2018. Mille Lacs County's major federal program is identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

#### ***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for Mille Lacs County's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Mille Lacs County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the County's compliance.

### ***Opinion on the Major Federal Program***

In our opinion, Mille Lacs County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2018.

### **Report on Internal Control Over Compliance**

Management of Mille Lacs County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit the attention of those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*/s/Julie Blaha*

JULIE BLAHA  
STATE AUDITOR

*/s/Greg Hierlinger*

GREG HIERLINGER, CPA  
DEPUTY STATE AUDITOR

September 24, 2019

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

**I. SUMMARY OF AUDITOR'S RESULTS**

**Financial Statements**

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: **Unmodified**

Internal control over financial reporting:

- Material weaknesses identified? **No**
- Significant deficiencies identified? **Yes**

Noncompliance material to the financial statements noted? **No**

**Federal Awards**

Internal control over the major program:

- Material weaknesses identified? **No**
- Significant deficiencies identified? **None reported**

Type of auditor's report issued on compliance for the major federal program: **Unmodified**

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? **No**

The major federal program is:

Highway Planning and Construction Cluster  
Highway Planning and Construction

CFDA No. 20.205

The threshold for distinguishing between Types A and B programs was \$750,000.

Mille Lacs County qualified as a low-risk auditee? **Yes**

**MILLE LACS COUNTY  
MILACA, MINNESOTA**

SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
FOR THE YEAR ENDED DECEMBER 31, 2018

**II. FINDINGS RELATED TO FINANCIAL STATEMENTS AUDITED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

INTERNAL CONTROL

PREVIOUSLY REPORTED ITEM NOT RESOLVED

Finding Number 1996-001

Segregation of Duties

**Criteria:** A good system of internal control provides for an adequate segregation of duties so that no one individual handles a transaction from its inception to completion. Responsibilities should be separated among employees so that a single employee is not able to authorize a transaction, record the transaction in accounts, and be responsible for custody of the asset resulting from the transaction.

**Condition:** Several of the County's departments that collect fees, including Sheriff/Jail and Land Services, lack proper segregation of duties. These departments generally have one staff person who is responsible for billing, collecting, recording, and depositing receipts; preparing reports; and, if applicable, reconciling bank accounts.

**Context:** Due to the limited number of office personnel within the County, segregation of the accounting functions necessary to ensure adequate internal accounting control is not possible. This is not unusual in operations the size of Mille Lacs County; however, the County's management should constantly be aware of this condition and realize that the concentration of duties and responsibilities in a limited number of individuals is not desirable from an accounting point of view.

**Effect:** Inadequate segregation of duties could adversely affect the County's ability to detect misstatements in a timely period by employees in the normal course of performing their assigned functions.

**Cause:** The County informed us that, due to the available resources, it would not be able to hire additional qualified accounting staff to segregate duties in every department.



**MILLE LACS COUNTY  
MILACA, MINNESOTA**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)  
FOR THE YEAR ENDED DECEMBER 31, 2018**

**Recommendation:** We recommend the County's elected officials and management be aware of the lack of segregation of duties of the accounting functions and, where possible, implement oversight procedures to ensure that the internal control policies and procedures are being implemented by staff to the extent possible.

**View of Responsible Official:** Concur

**III. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARD PROGRAMS**

None.

This page was left blank intentionally.



*Administrative Services Office*

*635 2nd Street SE*

*Milaca, MN 56353*

*Phone: (320) 983-8218*

*Fax: (320) 983-8382*

**REPRESENTATION OF MILLE LACS COUNTY  
MILACA, MINNESOTA**

**CORRECTIVE ACTION PLAN  
FOR THE YEAR ENDED DECEMBER 31, 2018**

**Finding Number: 1996-001**

**Finding Title: Segregation of Duties**

Name of Contact Person Responsible for Corrective Action:

Pat Oman, Mille Lacs County Administrator

Corrective Action Planned:

County officials and management are fully aware of this finding and the situation. Over the past few years we have written policies and procedures which make us aware of our areas of opportunity to improve and what can be done to make adjustments. The issue will be brought to the Management Team meeting so all department heads are aware of this issue. In addition, each department's billing, collecting, recording, and depositing receipts processes will be reviewed to determine any areas which can be approved upon.

Anticipated Completion Date:

This will be discussed at a Management Team meeting within the next few months; the billing, collecting, recording, and depositing receipts processes in all offices/departments will be reviewed by January 2020.

This page was left blank intentionally.



*Administrative Services Office*

635 2nd Street SE

Milaca, MN 56353

Phone: (320) 983-8218

Fax: (320) 983-8382

**REPRESENTATION OF MILLE LACS COUNTY  
MILACA, MINNESOTA**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

**Finding Number: 1996-001**

**Finding Title: Segregation of Duties**

**Summary of Condition:** Several County departments that collect fees lack proper segregation of duties. These departments generally have one staff person who is responsible for billing, collecting, recording, and depositing receipts; preparing reports; and reconciling bank accounts.

**Summary of Corrective Action Previously Reported:** Mille Lacs County management is aware of this situation and will continue to periodically review and modify procedures to address issues related to the lack of segregation of duties.

**Status:** Not Corrected. The County's limited staff in many departments prevents complete segregation of duties. The County periodically reviews its internal control processes and implements compensating controls as needed to address the lack of segregation of duties. Please see corrective action plan for further information.

Was corrective action taken significantly different than the action previously reported?

Yes \_\_\_\_\_ No  X