

Chairman Tellinghuisen called the meeting to order at 9:02 a.m., with the following members present: Commissioners Wilhelm, Reynolds, Oslin, and Peterson. The Pledge of Allegiance was recited.

Three (3) add on agenda items were presented in consideration to the County Board.

- 6.7 Consider Single Case Agreement to Provide ACT Services;
- 6.8 Consider Use of BenefitsConnect Software for Open Enrollment 2020;
- 6.9 Approve Filling an Additional Temporary Patrol Sergeant Position.

Cmsr Wilhelm motioned to accept the agenda as amended; Cmsr Reynolds seconded. Motion carried.

CONSENT AGENDA

A motion was made by Cmsr Oslin seconded by Cmsr Peterson, to approve the following consent agenda items:

- Approve 8/18/2020 County Board Meeting Minutes;
- Approve 8/25/2020 County Board Meeting Minutes;
- Review of Auditor's Warrants;
- Consider Property Tax Penalty Abatement for West Branch Construction;
- Consider Revised County Engineer Position Description;
- Consider Revised County Surveyor Position Description;
- Consider Revised Highway Maintenance Superintendent Position Description;
- Consider Revised Senior Engineering Project Manager Position Description;
- Consider Revised Construction Services Manager Position Description.

Oman requested the removal of agenda item 4.5, Schedule Public Hearing to Consider 2021-2025 Capital Improvement Plan, for the regular agenda due to requesting a revised date.

Motion carried.

HOLD PUBLIC HEARING TO CONSIDER PUBLIC INPUT ON COUNTY DITCH 2 REPAIR REPORT

Environmental Resources Manager Dillon Hayes discussed the history of the County Ditch 2 Repair report and introduced Garrett Monson to the County Board via teleconference. Monson provided a thorough explanation of the engineer's report on County Ditch 2, provided an estimated project timeline, and answered the Commissioners' questions. Cmsr Wilhelm motioned to open the public hearing on the County Ditch 2 Repair Report at 9:27 a.m.; Cmsr Oslin seconded. Motion carried.

Ron Newman stated that his farm is located in the middle of the ditch project. Newman presented questions regarding a potential double culvert on 75th Street, and the belief that the current culvert is too high. Monson addressed the question and stated that further alterations could be made to the plan and have that location reevaluated. Newman stated that the ditch drains about 2,000 acres. Discussion occurred regarding the proper drainage of the ditch system. Newman requested the ditch improvement so that it would not flood his land located at the bottom of the drainage system.

Environmental Resources Manager Hayes reviewed the ditch summary and spoke about ditch restoration versus ditch improvement. Discussion occurred regarding the benefits associated with the historical design to the current ditch design. Cmsr Wilhelm motioned to close the public comment portion of the public hearing at 9:55 a.m.; Cmsr Reynolds seconded. Motion carried. Cmsr Wilhelm requested additional information regarding ditch restoration versus ditch improvement in addition to payment options. Cmsr Wilhelm motioned to table the public hearing until the Tuesday, October 6, 2020 County Board Meeting at or after 9:00 a.m.; Cmsr Oslin seconded. Motion carried.

HOLD PUBLIC HEARING TO CONSIDER PUBLIC INPUT ON REVISIONS TO THE COUNTY FEE SCHEDULE

Administrative Financial Specialist Justice Voss provided an overview of the revised County Fee Schedule. Cmsr Oslin motioned to open the public hearing regarding revisions to the County Fee Schedule at 10:04 a.m.; Cmsr Peterson seconded. Motion carried. No one came forward to speak. Cmsr Oslin motioned to close the public hearing at 10:04 a.m.; Cmsr Reynolds seconded. Motion carried.

Discussion occurred among the Commissioners regarding the change in fees. Environmental Resources Manager Hayes, County Engineer Neal Knopik, and Administrative Financial Specialist Voss provided

answers to the Commissioners' questions. Cmsr Peterson addressed concerns regarding the 40% culvert markup for the Public Works department. Administrator Oman stated that a response will be brought to the Board on September 15, 2020.

HOLD PUBLIC HEARING TO CONSIDER PUBLIC INPUT ON RECREATIONAL KENNEL EXPANSION REQUEST

Land Services Director Michele McPherson presented the recreational kennel expansion license. Cmsr Wilhelm motioned to open the public hearing regarding the recreational kennel expansion request at 10:12 a.m.; Cmsr Reynolds seconded. Motion carried. No one came forward to speak. Cmsr Peterson motioned to close the public hearing at 10:12 a.m.; Cmsr Oslin seconded. Motion carried.

SCHEDULE PUBLIC HEARING TO CONSIDER 2021-2025 CAPITAL IMPROVEMENT PLAN

Administrator Oman reviewed State Statutes regarding the public hearing. Oman noted that the capital improvement plan needs to be approved by the end of the year. Cmsr Oslin motioned to schedule the public hearing for Tuesday, September 29, 2020 at or after 9:00 a.m., in order to review the local sales tax option; Cmsr Reynolds seconded. Motion carried.

CONSIDER SINGLE CASE AGREEMENT TO PROVIDE ACT SERVICES

Community and Veterans Services Director Beth Crook presented the request for Assertive Community Treatment (ACT) Services. Crook requested that the County Board approve the County Administrator to sign the contract. Cmsr Reynolds motioned to approve the single case agreement to provide ACT services; Cmsr Wilhelm seconded. Motion carried.

CONSIDER RESOLUTION NO. 09-01-2020-01, AUTHORIZE TAX-FORFEITED LAND SALE

Environmental Resources Manager Hayes presented the request to authorize the County's tax-forfeited land sale. Hayes reviewed the reserve value of the properties. Discussion occurred regarding the terms of sale and when the property would begin accruing taxes. Administrator Oman recommended altering the payment terms to November 9, 2020 through November 20, 2020 in order to accommodate the Auditor-Treasurer's Office processing ballots. Cmsr Wilhelm motioned to approve the appraised value of tax-forfeited properties, with the modification of the payment terms; Cmsr Reynolds seconded. Motion carried.

*Board of County Commissioners
Mille Lacs County, Minnesota
Resolution No.: 09-01-2020-01*

A RESOLUTION REGARDING THE SALE OF TAX-FORFEITED LAND

WHEREAS, When acting on behalf of the state under laws allowing the county board to classify and manage tax-forfeited lands held by the state in trust for the local units as provided in Minnesota Statutes §281.25, the county board has the discretion to decide that some lands in public ownership should be retained and managed for public benefits while other lands should be returned to private ownership; and

WHEREAS, all parcels of land classified as nonconservation, except those which may be reserved, shall be sold if it is determined by the county board of the county in which the parcels lie, that it is advisable to do so, having in mind their accessibility, their proximity to existing public improvements, and the effect of their sale and occupancy on the public burdens.

THEREFORE; BE IT RESOLVED by the Mille Lacs County Board of Commissioners that that all parcels of tax-forfeited land listed on the Official Land Sale List #61 have been classified as nonconservation

land; that the basic sale price of each parcel on the Official Land Sale List #61, which is on file with the County Land Commissioner, be approved, and authorization for a public sale of this land be granted pursuant to Minnesota Statutes §282.01; that the sale will be held online at <https://www.publicsurplus.com/> with bids opening on October 7, 2020 and ending on November 4, 2020, for not less than the basic sale price; that all sales shall be full payment or on the terms set forth on the Official Land Sale List #61.

BE IT FURTHER RESOLVED that the conditions and terms of the public sale shall be as described in the list contained herein and approved by the Mille Lacs County Board of Commissioners.

Adopted this 1st day of September, 2020.

CONSIDER REQUEST BY NICHOLAS SNOW TO REZONE PROPERTY

Land Services Director McPherson reviewed the request to rezone a property owned by Nicholas Snow. Cmsr Oslin motioned to approve rezoning the property; Cmsr Wilhelm seconded. Motion carried.

CONSIDER REFINISHING HANDRAILS IN THE HISTORIC COURTHOUSE

Facilities Operations Manager Noelan Lange presented the request to refinish the handrails in the Historic Courthouse. Cmsr Wilhelm motioned to approve the quote from Ziegler Woodwork & Specialty to refinish handrails in the Historic Courthouse; Cmsr Oslin seconded. Motion carried.

CONSIDER REBUILDING BOARD MEMBER DESK TO MEET COVID-19 GUIDELINES

Facilities Operations Manager Lange presented the request to extend the County Commissioners' desk space to promote adequate social distancing due to COVID-19. Cmsr Oslin motioned to approve the quote from Ziegler Woodwork & Specialty to reconfigure the Board Member Desk to meet COVID-19 guidelines; Cmsr Reynolds seconded. Motion carried.

CONSIDER PURCHASING THREE (3) ELECTROSTATIC SPRAYERS/FOGGERS

Facilities Operations Manager Lange discussed the fogger sprayers commonly used to spread disinfectant evenly across surfaces. Lange discussed the atomized process that occurs when using the sprayers/foggers. Cmsr Wilhelm motioned to approve the purchase of three (3) electrostatic sprayers; Cmsr Reynolds seconded. Motion carried.

CONSIDER EQUIPMENT PURCHASE WITH ELECTION CARES ACT GRANT

County Auditor-Treasurer Eric Bartusch presented the equipment purchase request for the use of Election CARES Act Grant funds. Bartusch discussed the benefits of the equipment associated with voting ballots. Cmsr Wilhelm motioned to approve the equipment purchase with Election CARES Act Grant funds; Cmsr Oslin seconded. Motion carried.

CONSIDER USE OF BENEFITSCONNECT SOFTWARE FOR OPEN ENROLLMENT IN 2020

HR Manager Karly Fetters presented the request to purchase BenefitsConnect software for the health insurance open enrollment 2020 period. Fetters stated that the software purchase would be CARES Act funds eligible. Cmsr Peterson motioned to approve the purchase of BenefitsConnect Software for Open Enrollment 2020; Cmsr Wilhelm seconded. Motion carried.

APPROVE FILLING AN ADDITIONAL TEMPORARY PATROL SERGEANT POSITION

Personnel Director Holly Wilson stated that the County is seeking to fill a temporary patrol sergeant position. Cmsr Reynolds motioned to approve the Temporary Patrol Sergeant Position; Cmsr Oslin seconded. Motion carried.

COMMITTEE REPORTS

Administrator Oman reviewed a letter received from the City of Milaca. Oman noted that 2021 animal control contracts and CHIPS contracts would be discussed at the next meeting. Oman discussed Benton County's request to use the Mille Lacs County courtrooms for trials; Benton County will be required to follow the same protocols as Mille Lacs County staff.

Cmsr Oslin motioned to adjourn the meeting 10:59 a.m.; Cmsr Wilhelm seconded. Motion carried.

ATTEST:

/s/Pat Oman
Pat Oman
County Administrator

/s/Roger Tellinghuisen
Roger Tellinghuisen
County Board Chairperson