

**Milaca Township - Monday, August 10, 2020**  
**Regular Board Meeting Minutes**  
**Location: Milaca Town Hall**

**Time:** 7:00 PM

**Location:** Conference Call

**Board Members Present:** Chairman Dan Hufstedler, Supervisor Harold Bauer, Tami James, Treasurer, Clerk Sadie Ash, and Dave Fransen, operator. Rob Droogsmma, Supervisor, was not present.

Dan Hufstedler called the meeting to order at 7:03 PM and the flag was pledged.

Dan Hufstedler **made a motion to approve the agenda, Harold Bauer** seconded. Motion carried unanimously.

Dan Hufstedler made a **motion to approve the minutes for July's regular board meeting minutes,** seconded by Harold Bauer. Motion carried unanimously.

The treasurer's report was tabled for July, due to issues Tami had with her computer. July disbursements and cash receipts to be reviewed next month.

Dan Hufstedler made a **motion to approve claims and gross payroll, as presented, to be paid in August, for July wages,** seconded by Harold Bauer. Motion carried unanimously.

**New Business**

There were two representatives from the Milaca Fire Department present at the meeting (and had requested to be on the agenda) - the Chief, Jesse Gerads, and Tom Christianson. They discussed the opportunity that Milaca Township has to potentially receive CARES funds/aid to assist with COVID related incremental expenses. They explained that the township is eligible to receive funds, administered through the state, from the federal CARES act. Dan and Sadie were somewhat familiar with the program in which they were referring. The Milaca Fire Department is planning to present the board with potential qualifying uses of the funds - at which time the board will assess the qualification and would monitor the uses of the funds (to ensure appropriate). More to come as needs are specifically identified and quotes/estimates are obtained. Some of the items that were mentioned re: to safety equipment, pages/radios/cleaning items/a new turnout for gear/a potential medical response vehicle and/or a decontamination station. Will be in touch moving forward over the next 3-ish months, as applications are due by November 15<sup>th</sup>.

**Old Business**

Dan provided an update on the progress that has been made on the airport road. Dan had Steve Hass cut the road down by about a foot and a half, mixed up the materials and then placed chloride from 10<sup>th</sup> street up to the airport entrance/driveway. Skipped the north section of the road and then continued with the chloride from the north side of 160<sup>th</sup> Street to the top of the hill. Road looks much better.

**New Business**

Road Report: Dan provided an update on the status of how gravel placement has been going. Hass Construction has placed about 3,100 cubic yards to date. The gravel has been obtained from Knife

River and Steve plans to start crushing from the Anderson Pit. They have about 5 days of hauling and placement left to complete. Dan noted that they expect to start again middle of next week. Will be done by September 1<sup>st</sup>. Steve also provided testing results for the placed gravel and the results were great - meeting the required speculations. Travis Lubrant has also been assisting with packing after the gravel has been placed. Dave mentioned that he will likely need to purchase new cutting blades.

Last month Dan expressed wanting to retire in the near future. He agreed to stay on and serve on the board until a replacement is found.

Sadie provided an update re: to the received notice from MN unemployment. She explained that she received correspondence noting that the issue has been resolved and the township does not owe the state any amounts.

Sadie, clerk, explained to the board that the township has been allocated specific dollars for assistance with administering the elections for additional costs expected to be incurred as they pertain to adhering to COVID requirements. Milaca Township could receive up to \$820.51 to assist with these costs. The Township will need to return any amounts of the allocation that are not utilized for eligible expenses. Sadie reported that she purchased 540 pens --- in anticipation of the MN primary and for the general election and is poised to purchase additional pens, if needed. She also requested the board consider increasing the hourly wages for election judges and head election judges for the two upcoming elections (the MN Primary and the General Election). The request was made in light of the fact that it is proving more challenging to find election workers that are comfortable with serving during this time and to properly compensate those who are taking off work to serve as an election judge. **Harold made a motion to increase the hourly wages as follows: head election judge \$30/hr and election judge \$25/hr for the MN primaries (to be held on August 11, 2020) and the general election (to be held on November 3, 2020), Dan Hufstedler seconded. Passed unanimously.**

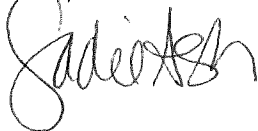
Sadie provide a quick update to the board for the MN primaries that are scheduled for tomorrow, August 11, 2020. She noted that the head election judge is herself, Sadie Ash, and Brianna Hoskins and Tami James will also be serving as head judge during certain times of the day. Other election judges are Mellanie Rachel Goldsmith and Rhonda Brown. Polls will be open from 7am-8pm. Special precautions and procedures are in place to create a safe environment for voters.

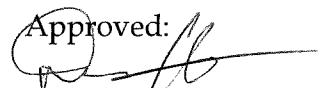
Checks and other documentation were signed by the treasurer, chairman and clerk, as appropriate.

Harold Bauer made a **motion to adjourn**, second by Dan Hufstedler. Motion carried. 7:56pm.

Respectfully submitted by:

Sadie Ash, clerk



Approved: 

Dan Hufstedler, chairman

