

Chairperson Oslin called the meeting to order at 9:01 a.m., with the following members present: Commissioners Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson. The Pledge of Allegiance was recited.

Assistant County Administrator Holly Wilson introduced two (2) supplemental documents and one (1) add-on agenda request items to the County Board:

- 4.8 Approve Abatement Application-Supplemental Document
- 4.10 Consider Resolution No. 04-20-21-02, Gambling Permit for Wheelhouse Warriors-Supplemental Document
- 5.7 Award Low Bid for Mowing of Tax-Forfeited Property

Assistant County Administrator Holly Wilson reviewed item 4.5 Approve Payment to Counsel for Legal Services, and stated item 4.14 Information Only: Purchase of Jail Property Packaging System is an action item, not information only.

Cmsr Wilhelm motioned to accept the agenda as amended; Cmsr Peterson seconded. A roll call vote was called; Cmsr Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSENT AGENDA

A motion was made by Cmsr Wilhelm seconded by Cmsr Reynolds, to approve the following consent agenda items:

- Approve 4/6/2021 County Board Meeting Minutes
- Review of Auditor's Warrants
- Approve Payment to Counsel for Legal Services
- Approve Payment to Counsel for Legal Services
- Approve Payment to Counsel for Legal Services
- Consider Child Care Variance Policy
- Consider MDH COVID Grant
- Consider Abatement Application
- Consider Resolution No. 04-20-21-01, Gambling Permit for Rum River Sno Riders
- Consider Resolution No. 04-20-21-02, Gambling Permit for Wheelhouse Warriors
- Consider VMWare Support Renewal
- Consider the Purchase of Jail Property Room Expander
- Information Only: March 2020 Jail Housing Report
- Information Only: Purchase of Jail Property Packaging System
- Information Only: Advertisement of Bid - SAP 048-616-014 (CSAH 16) Box Culvert Replacement Project

CONSIDER EXTENDING MNDOT CSAH 8 PARTNERSHIP AGREEMENT #1003117A02

County Engineer Neal Knopik reviewed the CSAH 8 partnership agreement with MnDot. Knopik stated that MnDOT has been reviewing how to prolong the life of the asphalt. Knopik reviewed the feedback received from MnDOT. Knopik recommended extending the contract for three (3) years, rather than five (5) years. General repairs can still be completed to this road; the contract may be canceled at any time, if

needed. Cmsr Tellinghuisen stated he appreciates the feedback from Knopik. State Aid funds could be used to cover future repairs. Knopik stated that the nastic repair through MnDOT would be a good option. Discussion occurred among the Commissioners concerning the proposed agreement.

Cmsr Wilhelm motioned to accept Extending MNDOT CSAH 8 Partnership Agreement #1003117A02; Cmsr Peterson seconded. A roll call vote was called; Cmsr Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSIDER PAYMENT DUE FOR COUNTY DITCH 4 TREE REMOVAL CONTRACT

Environmental Resources Director Chris Berg presented the request for the payment of the County Ditch 4 contract. Berg recommended retaining 5% of the amount due for the revisions that need to be completed by the vendor, which can be used to address the concerns of landowners. Cmsr Tellinghuisen expressed his concern over the landowner's issues. County Attorney Joe Walsh stated that the contract was drafted by the County to allow 5% of the total amount to be held back to resolve any disputes by landowners, where the County may have some liability. Walsh stated he believes the amount to withhold is reasonable to accommodate landowners' complaints; withholding any more than that does jeopardize the County's position. Walsh recommended paying the \$238,704.43 pursuant to the contract, with the exception of the \$12,500 to cover the landowners' concerns. Discussion occurred among the Commissioners concerning a performance bond associated with the project. County Auditor-Treasurer Eric Bartusch reviewed the property assessment associated with the property tax balance. Cmsr Peterson motioned to approve County Ditch 4 Tree Removal Contract; Cmsr Wilhelm seconded. A roll call vote was called. Cmsr Wilhelm, Reynolds, Oslin and Peterson voted aye. Cmsr Tellinghuisen voted nay. Motion carried.

CONSIDER REVISED COUNTY AUDITOR-TREASURER POSITION DESCRIPTION

Assistant County Administrator Wilson discussed the main change associated with the position description. The Auditor-Treasurer position does not typically conduct performance reviews. Wilson reviewed the alterations made to the position description and that it will remain at a Grade R. Cmsr Wilhelm motioned to approve the revised county Auditor-Treasurer position description, Cmsr Reynolds seconded. A roll call vote was called; Cmsr Wilhelm, Reynolds, Tellinghuisen, Oslin and Peterson voted aye. Motion carried.

CONSIDER LAND SERVICES DIRECTOR/LAND COMMISSIONER POSITION DESCRIPTION

Assistant County Administrator Wilson stated that the Land Services Director/Land Commissioner position description was previously discussed at a work session. The combination of the Environmental Resources Director and the Land Services Director position would be considered a reclassification. Recommendation to move from Grade R to a Grade S with the additional responsibilities associated with the job. Department heads range between a Grade R and Grade T. Discussion occurred among the Commissioners concerning the cost-savings to the County associated with the alteration. Cmsr Wilhelm stated he would like to see the cost-savings amount to the County. Cmsr Wilhelm motioned to approve the Land Services Director/Land Commissioner Position Description, Cmsr Peterson Seconded. A roll call vote was called; Cmsr Wilhelm, Reynold, Tellinghuisen, Oslin and Peterson voted aye. Motion carried.

The Chairperson recessed the meeting at 10:00 a.m.; the meeting reconvened at 10:05 a.m.

CONSIDER COUNTY RECORDER/LAND SERVICES SPECIALIST POSITION DESCRIPTION
AND PROCEED WITH HIRE

Assistant County Administrator Wilson presented the changes associated with the Land Services Specialist/County Recorder position description. Wilson stated that it was recommended to be transferred from a Grade L to a Grade N. Cmsr Peterson motioned to approve the County Recorder/Land Services Specialist position description and proceed with hire, Cmsr Wilhelm seconded. A roll call vote was called; Cmsr Wilhelm, Reynolds, Tellinghuisen, Oslin, and Peterson voted aye. Motion carried.

CONSIDER REVISED COUNTY SURVEYOR POSITION DESCRIPTION

Assistant County Administrator Wilson reviewed the alteration to the County Surveyor, altering who the position reports to. The grade will remain the same at a Grade P. Cmsr Wilhelm motioned to approve the revised county surveyor position description, Cmsr Reynolds seconded. A roll call vote was called; Cmsr Wilhelm, Reynolds, Tellinghuisen, Oslin, and Peterson voted aye. Motion carried.

AWARD LOW BID FOR MOWING OF TAX-FORFEITED PROPERTY

Environmental Resources Director Berg stated that the low bid received was a contractor that had completed previous work for the County. Cmsr Tellinghuisen motioned to approve the Bid for Mowing of the Tax-Forfeited Property, Cmsr Reynolds seconded. A roll call vote was called; Cmsr Wilhelm, Reynolds, Tellinghuisen, Oslin, and Peterson voted aye. Motion carried.

COMMITTEE REPORTS

Cmsr Reynolds stated that the MnDOT District 3 area meeting had provided a significant amount of information. Hwy 169 and City of Pease will be placing a RCI for 2025. Cmsr Reynolds stated that typically a public hearing is held prior to the construction of the RCI project. Discussion occurred among the Commissioners concerning the proposed project and the County's contribution.

Hwy 23, working on CSAH 32 in Milaca, putting 1.5 million into a roundabout by 2026, by the school.

Highway Safety Improvement Program, funneling funds into the County. Highway 169 and the Junction of MN 27, placement of Roundabout in Onamia in 2026. 2.5-million-dollar project. A local contribution may be necessary.

The ATP project for ADA improvements; grant submitted over a year ago. Ranked 8th out of 13th; not awarded any funds for projects.

Cmsr Wilhelm motioned to adjourn the meeting 9:38 a.m.; Cmsr Reynolds seconded. A roll call vote was called; Cmsr Wilhelm, Reynolds, Oslin Tellinghuisen, and Peterson voted aye. Motion carried.

ATTEST:

/s/Holly Wilson
Holly Wilson
Assistant County Administrator

/s/David Oslin
David Oslin
County Board Chairperson