

PAGE TOWNSHIP
Regular Meeting of Town Board
Monday, April 16, 2018 - 7 PM

BOARD MEMBERS PRESENT: Daniel Peterson, Jake Janski, Jason Theisen, Kyle Weimann, and Darlys Salgren
MEMBERS OF PUBLIC: Luke Helmin, Matt Majeski, Chuck Reinhoffer, Don Carling, Travis Scott, Dean Hjort, Chris Wald, Jeff Jacobson

1. **CALL TO ORDER:** Clerk Weimann called the meeting to order at 7:00pm and called for nominations for Board Chair. Sup. Janski nominated Sup. Theisen; Sup. Theisen declined nomination. **Sup. Theisen nominated Sup. Peterson to serve as Board Chair; Sup. Janski seconded. Nomination carried unanimously.** Chair Peterson assumed chairmanship. Chair Peterson called for nominations for Vice Chair. **Sup. Janski nominated Sup. Theisen to serve as Vice Chair; seconded by Chair Peterson. Nomination carried unanimously.**

- a. **Approval of Agenda:** Sup. Janski asked to add special business item (a) as Liquor License for Rough Cut and move gravel quotes to item (b). **Sup. Janski motioned to approve the agenda as amended; Sup. Theisen seconded. Motion carried unanimously.**
- b. **Approval of Previous Meeting Minutes:** Sup. Janski motioned to approve the **March Regular Board Meeting minutes as presented; Sup. Theisen seconded. Motion carried unanimously.** Sup. Janski motioned to approve the **Board of Canvass minutes as presented; Sup. Theisen seconded. Motion carried unanimously.**
- c. **Approval of Treasurer's Report and Cash Control Statement:** The Treasurer read the report as follows:

Beginning Previous Month's Balance	\$	193,826.53
MINUS Previous Month's Disbursements	\$	136.90
PLUS Previous Month's Receipts	\$	<u>5,418.22</u>
Ending Previous Month's Balance	\$	188,545.21

There are outstanding checks of \$400.00. The total balances with the bank balance of \$188,945.21. The savings account has \$10,452.38. **Chair Peterson motioned to approve the Treasurer's Report; Sup. Theisen seconded. Motion carried unanimously.**
- d. **Approval of April Claims:** Chair Peterson motioned to approve claim list and check numbers 5931 through 5942 including the employee paychecks; Sup. Theisen seconded. Motion carried unanimously.

2. **SPECIAL BUSINESS**

- a. **Liquor License:** Rough Cut requests the Town's approval to continue their liquor license from May 1st. **Sup. Theisen motioned to approve the Rough Cut liquor license; Sup. Janski seconded. Motion carried unanimously.**
- b. **Open Gravel Quotes:** Chair Peterson opened four quotes for 6,000 yards of class 5 gravel:
 - Hjort: \$9.43/yard
 - TS Dirtworks: \$8.25/yard
 - Bjorklund: \$9.50/yard
 - Helmin: \$10.80/yardChair Peterson said TS Dirtworks was the contractor in 2017 with no problem. **Sup. Janski motioned to approve gravel quote from TS Dirtworks for \$8.25/yard; Sup. Theisen seconded. Motion carried unanimously.**

REORGANIZATION

- a. **Resolution 1804-01 Supervisor Duties:** Sup. Janski motioned approve Resolution 1804-01 setting Supervisor duties and emergency spending authority the same as 2017; Sup Theisen seconded. Motion carried unanimously.
- b. **Resolution 1804-02 Supervisor Labor:** Sup. Janski motioned to approve Resolution 1804-02 allowing

Supervisors to provide labor to the Town; Sup. Theisen seconded. Motion carried unanimously.

- c. **Park Advisory Committee Membership:** Chair Peterson motioned to appoint Sup. Janski, Sup. Theisen, and Clerk Weimann; Sup. Janski seconded. Motion carried unanimously.
 - d. **Resolution 1804-03 2018-19 Fee Schedule:** Clerk Weimann reported that faxes were removed since the fax machine is no longer available. Tobacco permits are no longer required since the Township doesn't do anything and the County doesn't need sign-off. Discussion of hall rental rates. Sup. Janski would like discussion with TBC about storage spaces. **Chair Peterson motioned to approve Resolution 1804-03 setting the 2018-19 fee schedule as amended to remove tobacco, increase hall rental to \$40/\$75, equalize field and driveway permit costs at \$45 with price check for swing-away mailbox supports (mailbox cost on permit application)**; Sup. Theisen seconded. Motion carried unanimously.
 - e. **Resolution 1804-04 Bank Signatories:** Clerk Weimann said that the Chair and Vice Chair are generally the signers at First National Bank of Milaca. Sup. Theisen will take over signing authority. Chair Peterson motioned to approve Resolution 1804-04 setting bank signatories; Sup. Janski seconded. Motion carried unanimously.
 - f. **Official Newspaper and Posting Locations:** Chair Peterson motioned to continue using the Mille Lacs Union-Times and posting at Broberg's Country Store; Sup. Janski seconded. Motion carried unanimously.
 - g. **Legal Services:** Sup. Theisen motioned to keep Couri and Ruppe; Sup. Janski seconded. Motion carried unanimously.
3. **OLD BUSINESS**
- a. **Road Abandonment: 170th Avenue revert to Lakin Township:** No action.
 - b. **Mailbox and Driveway Ordinance:** No action.
 - c. **Perimeter Frost Footing Ordinance:** No action.

NEW BUSINESS

- a. **Road Report:** Snow removal has been ongoing.
- b. **155th Ave MMR:** Landowners sent a follow-up letter regarding their concern that the MMR was not being adequately maintained. Sup. Janski said that substantial progress in making the MMR passable to vehicle traffic should be made this year. Chair Peterson said that the full $\frac{3}{4}$ mile wouldn't be possible in 2018 – perhaps in 2019. Sup. Janski would like to provide a copy of the MMR resolution to the landowners. Sup. Theisen agreed that the resolution should be sent with a short letter stating that the issue is being addressed and budget constraints mean that not all of the work can be completed in a single year. **Sup. Theisen motioned for the Clerk to draft a response and include a copy of the MMR resolution**; Sup. Janski seconded. Motion carried unanimously.
- c. **Park Habitat Restoration:** Clerk Weimann reported that three quotes were received and requested Board authorization to enter negotiations for a contract with PrairieScapes as the lowest qualified quote. Sup. Janski recommended provide authorization to also pursue a contract with the second lowest vendor. **Chair Peterson motioned to authorize Clerk Weimann to enter negotiation with PrairieScapes for the CPL-funded habitat restoration project**; Sup. Theisen seconded. Motion carried unanimously (Sup. Janski abstained).
- d. **Data back-up:** Clerk Weimann said that currently all data is backed up on a USB drive that is getting full. Would like to have some offsite storage options. Chair Peterson recommended purchasing a solid state back up drive and have two copies. **Sup. Theisen motioned to authorize purchase of two terabyte drives one to stay at the Hall and one to stay with the Clerk**; Sup. Janski seconded. Motion carried unanimously.
- e. **Township Website and email List:** Clerk Weimann would like to pursue an independent website and to use a

service to manage the Town’s email list. **Sup. Janski motioned to approve pursuing an independent website and email list host; Sup. Theisen seconded. Motion carried unanimously.**

f. Mille Lacs County Association of Townships: Sup. Janski motioned to authorize any board member to attend; Sup. Theisen seconded. Motion carried unanimously.

4. PUBLIC COMMENT -

Jeff Jacobson said that the water was high near a culvert on Knick Knack Road. Chair. Peterson said he was working to steam it open with limited success since the pipe curls and doesn’t reach the far end.

5. ADJOURNMENT - Chair Peterson motioned to adjourn the meeting at 8:02pm; Sup. Janski seconded. Motion carried unanimously

Submitted By:

Approved:

Kyle Weimann, Town Clerk
Dated: _____, 2018

_____, Town Board Chairperson
Dated: _____, 2018