

Chairman Tellinghuisen called the meeting to order at 9:01 a.m., with the following members present: Commissioners Wilhelm, Reynolds, Oslin, and Peterson. The Pledge of Allegiance was recited.

One (1) supplemental document was provided in consideration of agenda request item 5.3 Consider Revised Administrative Office Support Specialist Job Description & Authorize Filling of a Full-Time Position.

Cmsr Wilhelm motioned to accept the agenda; Cmsr Oslin seconded. Motion carried.

#### CONSENT AGENDA

A motion was made by Cmsr Reynolds seconded by Cmsr Peterson, to approve the following consent agenda items:

- Consider Scheduling Public Hearing Date for SSTS Ordinance.
- Motion carried.

#### CONSIDER TOBACCO LICENSES

County Auditor-Treasurer Eric Bartusch presented to the County Board eleven (11) requests for tobacco licenses: Military Service Association; Johnson's Portside; Hunter's Point; Milaca Golf Club; Gateway Café & Station; Wahkon Inn; D & L Express; Mille Lacs Super Stop; Vet Club; Bayview Bar & Grill; Fat Jack's Cabaret. Cmsr Wilhelm motioned to approve the tobacco license requests; Cmsr Oslin seconded. Motion carried.

#### CONSIDER RESOLUTION NO. 07-15-2020-01, APPLICATION FOR CARES ACT ELECTION GRANT

County Auditor-Treasurer Bartusch reviewed the process of the CARES Act election grant application. Bartusch stated that Mille Lacs County may receive a \$25,000 grant for election related expenses associated with the COVID-19 pandemic. Cmsr Wilhelm motioned to adopt Resolution No. 07-15-2020-01, Application for CARES Act Election Grant; Cmsr Reynolds seconded. Motion carried.

#### CONSIDER REVISED ADMINISTRATIVE OFFICE SUPPORT SPECIALIST JOB DESCRIPTION & AUTHORIZE FILLING OF FULL-TIME POSITION

Personnel Director Holly Wilson discussed the revisions made to the Administrative Office Support Specialist job position. Administrator Pat Oman discussed the cost-savings for the County by cross-training staff and reducing labor expenses. Discussion occurred among the Commissioners regarding HR duty requirements, changes with Extension Office duties, and "confidential" employees. Cmsr Peterson motioned to approve the revised Administrative Office Support Specialist Job Description and Authorize the Filling of a Full-Time Position; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

#### CONSIDER PART-TIME OFFICE SUPPORT SPECIALIST POSITION FOR THE U OF M EXTENSION OFFICE

Personnel Director Wilson presented the part-time position for the Extension office. Discussion occurred regarding how Extension Office duties and the COVID-19 pandemic. Cmsr Reynolds motioned to approve the Part-Time Position for the U of M Extension Office; Cmsr Oslin seconded. Motion carried.

#### REVIEW MILLE LACS COUNTY CARE ACT FUNDING

County Administrator Oman presented information regarding the Mille Lacs County CARE Act Funding program. Oman stated that Mille Lacs County is anticipating receiving \$3.2 million in CARES Act funds. Oman reviewed the reimbursement process, pandemic related technology investments, sanitation equipment purchases, and the business assistance program. Discussion occurred among the Commissioners regarding the grant funds and agricultural businesses. Oman discussed the easy application process for Mille Lacs County businesses to receive funds.

#### CLOSED SESSION TO DISCUSS TRIBAL LITIGATION

A motion was made by Cmsr Oslin to close the meeting at 10:04 a.m., in accordance with M.S. 13D.05 Minnesota Statue 13D.05, Subdivision 3 (b). The meeting was closed under attorney client privilege to discuss legal issues, legal advice and litigation strategy arising from the federal lawsuit filed by the Mille Lacs Band of Ojibwe, Sara Rice and Derrick Naumann versus Mille Lacs County in the United States District Court for the District of Minnesota, Court File No. 17-cv-5155. Cmsr Wilhelm seconded.

Motion carried. Cmsr Wilhelm motioned to reopen the meeting at 11:17 a.m.; Cmsr Oslin seconded. Motion carried.

Cmsr Oslin motioned to approve attorneys filing an appeal concerning the Ramsey County District Court case, File No. 62-cv-19-8709; Cmsr Wilhelm seconded. Motion carried.

Cmsr Oslin motioned to adjourn the meeting at 11:20 a.m.; Cmsr Reynolds seconded. Motion carried.

ATTEST:

/s/Pat Oman  
Pat Oman  
County Administrator

/s/Roger Tellinghuisen  
Roger Tellinghuisen  
County Board Chairperson