

Chairman Tellinghuisen called the meeting to order at 9:01 a.m., with the following members present: Commissioners Wilhelm, Reynolds, Oslin, and Peterson. The Pledge of Allegiance was recited.

Five requests were added to the agenda:

- 4.1 Updated 1/15/19 County Board Meeting Minutes;
- 5.3 Consider Department of Natural Resources Tower Lease.

Cmsr Oslin motioned to accept the agenda; Cmsr Wilhelm seconded. Motion carried.

Cmsr Tellinghuisen removed 4.1 from the consent agenda.

#### CONSENT AGENDA

A motion was made by Cmsr Wilhelm, seconded by Cmsr Peterson, to approve the following consent agenda items:

- Review of Auditors Warrants;
- Approve Payment to Counsel for Legal Services;
- Approve Commissioners' Mileage and Per Diems – January 2019;
- Approve Audit Engagement Letter with the State Auditor for Year Ending December 31, 2018;
- Approve NACo High Performance Leadership Academy Training;
- Adopt Resolution 2-5-19-01 for Equipment Bond;

*MILLE LACS COUNTY, MINNESOTA  
RESOLUTION NO. 2-5-19-01  
DECLARING THE OFFICIAL INTENT OF  
MILLE LACS COUNTY TO REIMBURSE  
CERTAIN EXPENDITURES FROM THE PROCEEDS  
OF BONDS TO BE ISSUED BY THE COUNTY*

*WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and*

*WHEREAS, Mille Lacs County, Minnesota (the "County") expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of a tax exempt bond; and*

*WHEREAS, the County has determined to make this declaration of official intent (the "Declaration") to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.*

*NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MILLE LACS COUNTY, MINNESOTA AS FOLLOWS:*

*1. The County proposes to undertake the acquisition of various pieces of equipment, including but not limited to plow trucks, a motor grader, and a skid loader (collectively, the "Project").*

*2. The County reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of bonds in an estimated maximum principal amount of \$1,000,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.*

*3. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the issue or issues that finance or are reasonably expected by the County to finance the project for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred*

*prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.*

4. *This Declaration is an expression of the reasonable expectations of the County based on the facts and circumstances known to the County as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described in paragraph 2 are consistent with the County's budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the County are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the County's budget or financial policies to pay such Project expenditures.*

5. *This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.*

- Approve Resolution 2-5-19-02 for Family Homeless Prevention & Assistance Program;

*MILLE LACS COUNTY, MINNESOTA*

*RESOLUTION NO. 2-5-19-02*

*RESOLUTION AUTHORIZING ADMINISTRATION OF  
MINNESOTA HOUSING FINANCE AGENCY'S*

*FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM*

*July 1, 2019 - June 30, 2021*

*WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide assistance to low-income families and youth to prevent homelessness; and*

*WHEREAS, Lakes and Pines Community Action Council, Inc. has developed an application as an Administering Entity for the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance program; and*

*WHEREAS, Lakes and Pines Community Action Council, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program.*

*NOW, THEREFORE BE IT RESOLVED, that Lakes and Pines Community Action Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program, in the County of Mille Lacs.*

- Approval of Screenagers Contract;
- Approve 2019 HVAC Preventative Maintenance Agreement Renewal;
- Approve 2019 Boiler Preventative Maintenance Agreement Renewal;
- Approve 2019 UPS System Emergency Service and Preventative Maintenance Agreement;
- Approve Renewal Maintenance Contract with Generator Power System;
- Acceptance of Donation from Drive Right 365;
- 2018 Year-End Ditch Fund Transfers;

*Board of County Commissioners*

*Mille Lacs County, Minnesota*

*Resolution No.: 2-5-19-03*

*2018 END-OF-YEAR DITCH FUND TRANSFERS*

*WHEREAS, the Mille Lacs County Board, acting as the Ditch Authority, must approve reimbursement from applicable ditch funds to Environmental Resources and the General Fund for expenses incurred for ditch work.*

*To Environmental Resources:*

<i>County Ditch 1</i>	<i>\$2,247.86</i>
<i>County Ditch 2B</i>	<i>\$869.78</i>
<i>County Ditch 3</i>	<i>\$1,249.54</i>
<i>County Ditch 4</i>	<i>\$2,067.38</i>
<i>County Ditch 5</i>	<i>\$885.26</i>
<i>County Ditch 6</i>	<i>\$477.87</i>
<i>County Ditch 7</i>	<i>\$0.00</i>
<i>County Ditch 11</i>	<i>\$0.00</i>
<i>County Ditch 14B</i>	<i>\$305.41</i>

*General Ditch D2PR* \$1,969.81  
*To the General Fund:*  
*County Ditch 2A* \$5,287.25  
*County Ditch 2B* \$13,567.46  
*County Ditch 7* \$145.64  
*County Ditch 14A* \$4,409.65  
*County Ditch 14B* \$5,779.01

*AND WHEREAS, the accounts for County Ditch 1 does not have sufficient funds to cover the expenses and will require loans from the General Fund, with such loans to be established with an annual interest rate of 3%.*

*County Ditch 1* \$7,443.15

*NOW THEREFORE; BE IT RESOLVED that the following payments and transfers shall be effective December 31, 2018:*

<i>From Account:</i>	<i>To Account:</i>	<i>Amount</i>
<i>12-651-6803, CD1</i>	<i>01-617-5591</i>	<i>\$2,247.86</i>
<i>12-652-001-6803, CD2B</i>	<i>01-617-5591</i>	<i>\$869.78</i>
<i>12-653-6803, CD3</i>	<i>01-617-5591</i>	<i>\$1,249.54</i>
<i>From Account:</i>	<i>To Account:</i>	<i>Amount</i>
<i>12-654-6803, CD4</i>	<i>01-617-5591</i>	<i>\$2,067.38</i>
<i>12-655-6803, CD5</i>	<i>01-617-5591</i>	<i>\$885.26</i>
<i>12-656-6803, CD6</i>	<i>01-617-5591</i>	<i>\$477.87</i>
<i>12-657-6803, CD7</i>	<i>01-617-5591</i>	<i>\$0.00</i>
<i>12-661-6803, CD11</i>	<i>01-617-5591</i>	<i>\$0.00</i>
<i>12-664-001-6803, CD14B</i>	<i>01-617-5591</i>	<i>\$305.41</i>
<i>D2PR, General Ditch</i>	<i>01-617-5591</i>	<i>\$1,969.81</i>
<i>12-652-6905, CD2A</i>	<i>01-060-5910, General Fund</i>	<i>\$5,287.25</i>
<i>12-652-001-6905, CD2B</i>	<i>01-060-5910, General Fund</i>	<i>\$13,567.46</i>
<i>12-657-6905, CD7</i>	<i>01-060-5910, General Fund</i>	<i>\$145.64</i>
<i>12-664-6905, CD14A</i>	<i>01-060-5910, General Fund</i>	<i>\$4,409.65</i>
<i>12-664-001-6905, CD14B</i>	<i>01-060-5910, General Fund</i>	<i>\$5,779.01</i>
<i>01-811-6905, Misc.</i>	<i>12-651-5910, CD1</i>	<i>\$7,443.15</i>

- Approve 2019 Solid Waste Hauler License Applications;
  - Request to Dispose Crestliner Boat.
- Motion carried.

**APPROVE 1/15/19 COUNTY BOARD MEETING MINUTES**

Administrative Financial Manager Jess Olson reviewed there was an error in the County Board meeting minutes in the County Board packet. In the minutes it stated that Cmsr Oslin attended via interactive television. Cmsr Oslin was present at the County Board meeting. The updated County Board meeting minutes that were handed out include the correction. Cmsr Peterson motioned to approve the 1/15/19 County Board meeting minutes; Cmsr Oslin seconded. Motion carried.

**CONSIDER APPROVAL OF THE RUM RIVER 1W1P MEMORANDUM OF AGREEMENT**

Environmental Resources Manager Dillon Hayes discussed on November 21, 2017 the County Board approved support for the Rum River One Watershed, One Plan (1W1P). To initiate the planning process the Counties in the 1W1P need to enter into a Memorandum of Agreement (MOA) to start the plan development process. The Sherburne County Attorney created the MOA

with support of the other County Attorneys. Cmsr Peterson has concerns regarding the 1W1P as it starts off with good intentions, but could add governmental control on private property in the future. Discussion took place on the planning grant funding, if the county were to withdraw from the MOA in the future, number of years the planning document is for, and the next steps. Cmsr Reynolds motion to approve the Rum River One Watershed, One Plan Memorandum of Agreement; Cmsr Oslin seconded. Cmsr Peterson and Wilhelm opposed. Motion carried.

APPROVE MOA WITH THE UNIVERSITY OF MINNESOTA FOR EXTENSION SERVICES

County Administrator Pat Oman reviewed the Memorandum of Agreement with the University of Minnesota for Extension Services. The agreement is effective January 1, 2019 and ending on December 31, 2021. The agreement includes a .85 FTE for 3 years. One change was made on page 1 on the second whereas to include additional language regarding the claims process. The MOA is similar to previous agreements. Cmsr Wilhelm motioned to approve the agreement for Extension Services; Cmsr Reynolds seconded. Motion carried.

CONSIDER DEPARTMENT OF NATURAL RESOURCES TOWER LEASE

County Administrator Oman reviewed the no-fee lease for use and maintenance of a 180 foot radio tower and transmitter shelter located in Mudgett Township. The lease is a no-lease due it being used for law enforcement communications. The lease is through 2026. Law enforcement has reviewed and supports the lease agreement. Cmsr Wilhelm motioned to approve the tower lease agreement with the Department of Natural Resources; Cmsr Oslin seconded. Motion carried.

COMMITTEE REPORTS

Cmsr Oslin attended the Emergency Service Board's annual meeting. At the meeting Cmsr Jeff Jelinski of Morrison County was elected Chair and Cmsr Steve Schmitt of Meeker County was elected Vice-Chair. The committee is reviewing the opportunity to have alternate representation if a committee member cannot make the meeting. They are asking each County Board to review and provide feedback. Additionally, discussion took place on the NextGen temporary outage that happened on January 22, 2019 for four to five hours. This was due to maintenance work being done at Morrison County. All was fixed and was a good test on the system.

Cmsr Tellinghuisen discussed the upcoming meeting for the East Central Regional Juvenile Center on February 17, 2019 at 12:30 p.m. and if any Commissioner was interested in attending to let him know.

County Administrator Oman discussed the Transportation Alliance Week and Personnel Director/Asst County Administrator Holly Wilson, County Engineer Bruce Cochran, and County Administrator Oman would be attending the meetings at the State Capital. The following week is the AMC Conference and staff will be attending all policy meetings.

County Administrator Oman review that the Wellness Committee implemented a walking program for employees in the lower level of the Justice Center. Employees will be able to walk between 11 a.m. to 2 p.m. during their breaks.

Cmsr Wilhelm motioned to adjourn the meeting at 9:50 a.m.; Cmsr Oslin seconded. Motion carried.

ATTEST:

/s/ Pat Oman  
Pat Oman  
County Administrator

/s/ Roger Tellinghuisen  
Roger Tellinghuisen  
County Board Chairman